

**PACIFIC ISLANDS FORUM SPECIAL LEADERS RETREAT,  
NADI, FIJI**

**23-24 FEBRUARY 2023**

**MEDIA ACCREDITATION FORM**

Please return by 10am on Friday 17 February 2023 (FJT) to:

**Ms Lisa Williams-Lahari and Ms Nandni Vandhana**  
Pacific Islands Forum Secretariat Media Team  
Email: [media@forumsec.org](mailto:media@forumsec.org)

1. **Country (Region)** \_\_\_\_\_

2. **Your Personal Data:**

Name (Mr/Ms) \_\_\_\_\_

(Please underline family/last name)

Position: \_\_\_\_\_

Employer: \_\_\_\_\_

Postal Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail \_\_\_\_\_

3. **TYPE OF PARTICIPATION (Please Check)**

Official (With Government Delegation) ( )

Radio ( )

Newspaper ( )

Magazine ( )

Television ( )

Other (Specify) \_\_\_\_\_ ( )

4. **NAMES & POSITION OF ACCOMPANYING PERSONS**

(Photographers/Technicians etc.)

Mr/Ms \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

5. **FLIGHT INFORMATION (We will respond to your media accreditation as we get the applications. Flight information can be provided later by accredited media. Media travelling under a member country's official delegation with pre-arranged accommodation can provide flight details here):**

	Date	Time	Flight No.	From
Arrival:	_____	_____	_____	_____
Departure:	_____	_____	_____	To: _____

7. Please send a signed letter from your employer/media organisation stating your responsibilities/duties, and a passport-size photo with this accreditation request. Alternatively, the application form may be emailed with digitised passport photos.

8. Please note the type of major equipment you will be bringing with you for your use. The list will be provided to the Fiji Government for checks at Customs. **If a drone is part of your equipment list, please submit this form together with notification of your use of drone to [media@forumsec.org](mailto:media@forumsec.org) by no later than 15 February 2023 so the necessary approvals from the Civil Aviation Authority of Fiji can be sought.**

9. Please note that you will be expected to comply with any other entry formalities required by the host country, in addition to the details you have provided for Forum media accreditation.

10. If there are any issues and or clarifications in the lead-up to the meeting, please contact Ms Nandni Vandhana on email: [nandniv@forumsec.org](mailto:nandniv@forumsec.org) or on telephone (+679) 946 9063.