

SOUTH PACIFIC

FORUM SECRETARIAT



Annual Report

1992 - 1993

**SOUTH PACIFIC
FORUM SECRETARIAT**

New Conference Centre

The Cover design shows the
Forum Secretariat's new Conference
Centre.



SOUTH PACIFIC

Forum Secretariat

Annual Report 1992 — 93

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FOREWORD



I have pleasure

in submitting my Annual Report for the year 1992/93 to the Forum Officials Committee. With Kiribati and Niue being the last two countries to deposit their Instruments of Ratification with Fiji in April this year, we have now completed the formalities of bringing into force the Forum Secretariat Agreement which was signed by the Leaders in July 1991. This is therefore the first report governed by the new Agreement.

In the last report I commented on the need for the Secretariat to constantly examine how it can serve the member governments more efficiently and effectively. As an important means of achieving this, I pointed in particular to the upgrading of the planning and management systems of the Secretariat.

Further progress was made in that area during the year. The management framework has been completed and in the formulation of the 1993 budget, the framework was used to link the objectives and strategies of the Secretariat and Divisions to the particular programmes that were proposed for implementation. The new system will help to focus our efforts on areas of priority.



A handshake for Niue's Finance Minister Sani Lakatani (left) on depositing the South Pacific Forum Secretariat's Instrument of Ratification with Ratu Tui Cavuiliati, Fiji's Permanent Secretary for Foreign Affairs. Looking on is Secretary General, Hon Ieremia Tabai.

In the technical areas of our work programme, such as Energy, Telecommunications, Civil Aviation, Maritime, Trade, etc, good progress continued to be achieved. Further details will be found in the relevant parts of this report. At the end of 1992 expenditure and commitments on the Secretariat's work programme (excluding Disaster Relief Fund, New Office Building and Conference Centre) represented 89 per cent of total funds available. This compares with the corresponding disbursement rate for 1991 of 75 per cent.

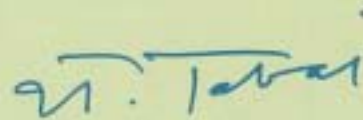
An important development that is expected to facilitate implementation of Lomé IV regional projects was the establishment of a new ACP/EC Unit. The Unit, which is organisationally separate from the Secretariat, was established following agreement at the Fourth Pacific ACP/EC Joint Meeting in February 1992.

The Unit is not yet fully operational because two technical officers have yet to be recruited, but they should be in place before the end of 1993. Under the new arrangements national governments and regional organisations are expected to work directly to the Unit and where appropriate become the authorising officer for project implementation. The Secretariat as central regional authorising officer with overall co-ordination responsibilities will work closely with the Unit.

Aside from those institutional issues it is appropriate that mention is made of the main changes in the physical infrastructure of the Secretariat. Late last year the new office extension was opened. I want to thank Australia who provided the necessary funding and Fiji for giving us the land on which to build.

Early this year a start was made on the new Conference Centre. Our existing conference room is no longer adequate for our purposes, and I want to acknowledge with gratitude the generous support of Mr Jinnai who provided the necessary funds. I believe that once work is completed, and this is expected by January of next year, the Forum Secretariat will boast one of the finest conference complexes in Suva. More important, it will facilitate the work of the Forum Secretariat in serving the people of the region.

While these infrastructural improvements and plans are very important, they are of little use without the commitment and dedication of the staff, who use the facilities and implement plans. Here I want to acknowledge with gratitude the hard work of all the members of the staff over the last year. Without their support and dedication the Secretariat would not be what it is now. And I look forward to another year when we can together continue the tradition of serving the region and its peoples.



Jeremia T. Tabai
SECRETARY GENERAL



Secretary General Hon Jeremia Tabai and EC Delegate in Suva Mr Gerd Jarchow co-sign the Lome IV programme in Suva.



EZEKIA WARVI
Deputy Secretary General

PROGRAMME DIVISIONS

In the last year of my six-year tenure as Deputy Secretary General responsible for Programmes, it seems appropriate to highlight areas of achievements and the challenges that lie ahead.

Indeed, challenges are many. Global changes have impacted on the amount and direction of aid. As far as the effect on aid flows to the South Pacific region is concerned, the picture remains unclear. This, in my view, places extra responsibilities on us as a regional organisation to ensure that aid money is spent on efficient and effective projects.

Despite the uncertainty about future aid flows, we have made important strides in the Programme Divisions during my time as Deputy Secretary General. While results have been mixed, there have been some significant achievements.

Work Programme activities accounted for 78 per cent of the Secretariat's budget over the past three years. With the exception of programme components funded under the Lomé Conventions, all other technical work programme components under the Energy, Trade & Investment, Telecommunications, Civil Aviation and Maritime Divisions, have been progressing well.

This has largely been due to the commitment and dedication shown by staff in the Secretariat's Programme Divisions and the co-operation of our counterparts in Forum Island Countries. It would be remiss of me not to recognise their contributions.

Donors' generous contributions are also acknowledged with appreciation. Without their financial inputs, we would not be able to implement the bulk of our Work Programme activities. More detailed information on the Secretariat's Work Programme follows.

ENERGY DIVISION

During 1992/93 the Energy Division reached its full staffing level and consolidated its new structure and work programme. The Division made significant progress with the implementation of the Forum Energy Programme and activities commenced in a number of new areas, including the power sector and petroleum safety and environmental standards.

The Energy Division adopted a new Division Strategy during the year, which primarily focuses on maximising the ability of Forum Island Countries to plan and manage their national energy sectors. To achieve this objective the Energy Division has begun to implement a comprehensive regional programme that covers all major energy sub-sectors. The Division's activities cover energy policy and planning assistance and advice; economic and operational issues in the petroleum sector; training and technical assistance in the electric power sector; the development of energy statistics and databases; technological assessment and advice on a range of energy technologies; the co-ordination of regional energy sector activities; and the dissemination of information and advice on regional, intra-regional and global energy issues.

These services are provided through several major donor-funded programmes. The principal donors include Australia, New Zealand, Japan, France, the European Community and UNDP.

Small Energy Projects Programme

The Small Energy Projects Programme provides support for both national and regional projects. During the year a total of 13 new projects were funded under this programme at a total cost of F\$310,000.

Activities included the production of a comprehensive diesel training manual for use by instructors throughout the region; the supply of hydrological assessment equipment to Vanuatu; the supply of solar equipment to Tonga, Marshall Islands and Tuvalu; funding energy use surveys in Fiji and Vanuatu; the funding of energy conservation projects in Tonga and the Solomon Islands; and the installation of a prototype biogas digester in the Cook Islands. Although this programme generates a considerable amount of administrative and technical assistance work for the Energy Division, it has proven to be a very useful and highly flexible component of the Forum Energy Programme.

Power Sector Activities

During 1992 the Forum Secretariat expanded its regional energy sector activities to include the electric power sector. A draft regional power sector project proposal was submitted to UNDP in September 1992 and approved in early 1993. Under this programme approximately US\$1 million will be provided over the 1993-1996 period for technical assistance and training support to electric power utilities.

Substantial progress was also made in finalising a regional technical assistance project with the Federal Republic of Germany. A Letter of Agreement for the project was signed in March, 1993, and the project's activities will commence in 1993-1994. The project will be jointly implemented by the Forum Secretariat and Deutsche Gesellschaft für Technische Zusammenarbeit (GTZ). Activities will focus largely on mini and micro hydropower development, and rural energy planning and project assessment.

In early 1993 UNDP also approved a US\$80,000 diesel engine training programme. The programme will be implemented over an 18 month period commencing in mid-1993 and will consist of a series of small in-country courses directed at providing training in the operation and maintenance of small diesel engine generating equipment.

Petroleum

Demand for petroleum-related services from the Division continued at a high level in 1992-93. Assistance was given to both Tonga and Western Samoa in negotiating new pricing arrangements for petroleum products. Short Term Advisory Services were provided twice to Tuvalu (valuation of its oil terminal and assessment of its LPG potential) and to Tonga (advice on price control of LPG and assessment of its LPG facilities). Another workshop on Petroleum Product Pricing and Contract Negotiation was also successfully held in 1992.

During the year there was considerable progress with the regional initiative to change the quality of motor spirit to low octane, low lead fuel. Energy Ministers met in October, 1992, and agreed to the introduction of a new grade of motor spirit on 1 January 1994, provided no insurmountable problems are encountered. Work also progressed well on the draft Pacific Island Standard for the Storage and Handling of Inflammable and Combustible Liquids. The standard will also include environmental standards and guidelines for petroleum storage and handling. It is hoped to have it adopted as the regional petroleum safety and environmental standard.

In relation to the environment, the Division, with assistance from UNDP, carried out environmental audits of oil installations in selected countries. This will provide valuable input into the formulation of appropriate regional environmental guidelines. On a broader level, close contact continues to be maintained with the South Pacific Regional Environment Programme (SPREP) and the Division participated in, and contributed to, the SPREP/AMSA/IMO Oil Spill Workshop during the year.

Lomé II and III Programmes

Over the 1992-93 period good progress was made with implementing the Lomé II Programme. Activities in 1992-1993 concentrated largely on implementation of the Kiribati and Western Samoa Energy Conservation projects, and the regional photovoltaic (PV) and biomass follow-up projects. The two energy conservation projects are aimed at reducing power generation and distribution losses. Project documents for biomass equipment installation and training were formulated and submitted to the EC for approval. Tender dossiers for the supply of PV equipment to five ACP states have been received and supply contracts are being finalised. It is expected that the Lomé II energy programme will be largely completed by late 1994.

In search of alternative energy sources — this water-level recorder at Efate in Vanuatu measures the river current to ascertain hydro-energy potential.



A project dossier for the Lomé III Energy Programme was submitted to the EC for approval in October 1992. The programme will primarily focus on training and technical assistance activities directed at increasing the ability of Pacific ACP States to effectively plan and manage their national energy sectors. Programme activities are expected to commence in 1993-94.

Other Activities

The Energy Division implemented several specific training activities during the year. These included a workshop on the Installation and Maintenance of Solar Hot Water Systems in September 1992, and an Energy Conservation and Audit Workshop in October 1992. Several other training activities and trainee attachments to the Division were also undertaken.

TELECOMMUNICATIONS DIVISION

The Telecommunications Division in 1992/93 has continued its evolution towards the support of micro-economic reform of the telecommunications sector in the Pacific Island economies which began with the amalgamation of SPECTEL and SPTDP in 1990.

World-wide trends towards the globalization of markets and service providers, the integration of telecommunications computing and entertainment, and the competition for development capital and operational and management skills are combining to create new opportunities and new risks for Pacific countries. In this new and wider environment the Division is concerned to fashion a Forum Telecommunications Programme which is both effective and relevant for a regional telecommunications organisation in the Pacific.

The primary short-term goals of the Division include:

- Technology and Infrastructure Development Assistance;
- Regional Human Resources Development; and
- Institutional and Sector Management Reform.

These have been vigorously pursued while at the same time we have begun a process of internal review and reform which is expected to take advantage of the improving ability of many of the FICs to adopt a more active role in regional telecommunications development and which will lead to the identification and utilisation of a broader range of financial and operational supports for regional co-operation and development of the telecommunications sector.

Technology and Infrastructure Development Assistance

The Lomé III construction programme progressed well in 1992/93 and is now set for completion by the end of 1993.

- The Satellite Earth Station in Kiribati was completed in July 1992.
- The Western Samoa satellite Earth Station, while encountering some delays as a result of the Design Review meeting held in July 1992, was due for completion in June 1993.
- Contracts for the Coastwatch stations in Tonga and Solomon Islands were signed in November 1992 and progress is on schedule for completion by the end of 1993.

A major workshop on radio propagation was held in October 1992 to assess the results of work completed during the year on this important topic. Opportunities for future work were identified and plans formulated for a new project to be commenced in the last half of 1993.

Human Resource Development

The major programme, funded by the European Development Fund for the Pacific ACP states, was supported by a complementary programme, specifically for the non-ACP states. A total of 14 specially developed courses were due for completion by May 1993 and eight full time fellowships to the Fiji Telecommunications Training Centre have been granted.



The courses were pitched at several levels:

Management Level	6 courses	13 weeks
Supervisor Level	2 courses	4 weeks
Technology Level	2 courses	4 weeks
Training Development	2 courses	6 weeks

A total of 166 officers from 13 FICs have participated in this programme which is expected to cost F\$471,000 in 1992/93.



A training session on consumer energy metering improvement held in Apia, Western Samoa. The course was organised by the Forum Secretariat's Energy Division.

Institutional Change and Sector Management

A major workshop on the subject of Tariff and Regulatory Issues was held in Suva in June 1992. Participants from all 13 FICs were engaged in discussions, exercises and lectures with experts from Australia, New Zealand and the International Telecommunications Union. Topics included International Accounting Rates, Regulation of Competition, Management of Radio Spectrum, Harmonisation of Technical Standards, and Approval Processes for telecommunications equipment.

A separate, individual consultancy was completed during 1992 to investigate and report on the financial and institutional viability of corporatising the Postal and Telecommunications services in Niue.

Divisional Review and Change

A review process was commenced late in 1992 and continued in 1993 to examine and propose changes to future regional telecommunications programmes and Divisional staffing. This process is planned to include a strategic Green Paper for consideration by a meeting of Telecommunications Ministers in September and later by the annual Regional Telecommunications Committee meeting in October. The process will culminate with recommendations for consideration by the Forum Officials Committee meeting in November 1993.

Consistent with this review process the Division has used every opportunity to reduce staffing overheads and to create opportunities for recruitment of new skills appropriate for its changing role. These opportunities will be realised in 1994 with the re-consideration of the positions of Director and Executive Engineer.

TRADE AND INVESTMENT DIVISION

The Division continued to provide advice and assistance to the Forum Island Countries in areas such as export promotions/facilitation, training and technical assistance for small and medium size enterprises. It also monitors and provides information on regional and international trade policy developments.

As well, the Division maintained close liaison with other regional and international organisations such as the International Trade Centre, United Nations Conference on Trade and Development and strengthened its linkages with Asia Pacific Economic Co-operation (APEC) and the Pacific Economic Co-operation Council (PECC). As part of its work programme, staff of the Division visited member countries for consultations with Governments and private sector representatives on Divisional activities and input into forward planning for the Division.

Marketing And Promotion

MARKETING SUPPORT FUND

This facility provides funds for promotional assistance primarily for private sector export development activities. In the period under review promotional activities for coconut products, fresh produce, coffee, recreational equipment, luggage, fish, and apparel were some of the areas funded through this facility.

20TH TOKYO INTERNATIONAL TRADE FAIR

As a follow-up to the successful South Pacific Trade Exhibition held in 1991 at the JETRO Exhibition Centre in Tokyo, the Division co-ordinated the participation of eleven FICs at the 20th Tokyo International Trade Fair. FICs trade, tourism and investment opportunities were promoted at the trade fair.

PACIFIC EXPORTERS DIRECTORY

To increase awareness of FICs exports in world markets, the Division co-ordinated the production of a Regional Exporters Directory. The Directory lists names and contact details of exporters of products from each of the FICs and copies have been widely distributed.

Other marketing activities included regular provision of information on export opportunities, export packaging requirements, production of a Handcraft Catalogue for the Marshall Islands and a workshop in Sydney in September 1992 on exporting fresh produce to Australia.

Industry And Investment

TECHNICAL ASSISTANCE AND TRAINING

Under the FICs Industries Development and Training Programme, the Division offers a facility to assist manufacturing/processing industries in the FICs to develop their capabilities for export. Over the period under review, a number of FICs businesses benefited from this programme, the businesses involved ranging from poultry farming in the Cook Islands to cut-flower production in Fiji and screen printing in Solomon Islands.

INVESTMENT PROMOTION

The Division collaborated with the United States Embassy in Suva in organising a US investment mission last year under the auspices of the Overseas Private Investment Corporation. It also made a presentation to the Mission during its visit to Fiji. The Division began work on a Review of FICs Investment Policies with a view to publishing a document which is aimed at complementing national efforts to promote investment in the region.

Trade Development

RESEARCH ACTIVITIES

At the request of member countries the Division co-ordinated a number of studies on trade issues of interest to the region. These included the development of trade in services, taxation and revenue implications of a proposed Melanesian trade agreement and the implications of European integration for the FICs. Work has begun on a major Review of Administration Aspects of Market Access in the region.

REGIONAL TRADE POLICY WORKSHOP

To help keep FICs abreast of regional and international trade policy developments, the Division co-ordinated this Workshop which was held at the Secretariat last October.

Speakers with a wide range of professional and academic experience on a range of topics including the North American Free Trade Agreement (NAFTA) the proposed ASEAN Free Trade Area, developments in ANZCERTA, APEC and PECC, addressed this workshop.

Other Activities

The Division is currently supervising the implementation of a programme of EC-funded technical and training assistance to Chambers of Commerce and other private sector organisations in the Pacific ACP States. It is also the co-ordinating body for an EC-funded Pacific ACP Trade Development Study which is to draw up a possible regional trade and investment programme for implementation under Lomé IV.

MARITIME DIVISION

The emphasis of the Maritime Division over the past twelve months has been on implementing projects funded by the Government of Canada under the Forum Maritime Programme (FMP). These cover Shipbuilding & Repair Facilities Planning Study, a series of National Port Safety Seminars, and development of a Regional Maritime Training Plan.

The first two projects have now been completed while the third was finalised in June this year. The fourth Canadian-funded project, the recruitment of a Regional Maritime Legal Advisor, has been completed and the appointee is expected to commence work soon. The Division also funded from its own resources the implementation of the Sub-regional Shipping Services Study covering Papua New Guinea, Solomon Islands and Vanuatu. Donor agencies and governments have been approached to consider funding other projects accorded priority under the SPMDP.

Meetings

In the year under review the Division organised two regional workshops and one regional port safety training course which were built into the Canadian-funded projects.

The Regional Maritime Committee and Regional Shipping Council meetings were held in Tonga from 6-7 May 1993 in conjunction with the Regional Civil Aviation Committee and Ministers' meetings. In December 1992, the Division in co-operation with the Australian Maritime College, the International Maritime Organisation (IMO) and Fiji Institute of Technology organised the Third Forum for Maritime Education and Training Institutions in the Asia-Pacific region. The meeting was held in Suva.

PFL Feeder Service

Support by Australia and New Zealand for this service has ended. This, coupled with continued financial difficulties faced by the service, forced PFL not to renew the existing charter agreement which expired in April this year. At an Extraordinary Meeting in March 1993, shareholders agreed on PFL's recommendation to terminate the Feeder Service. Various options, however, are being pursued.

Economic & Social Commission for Asia and the Pacific (ESCAP)

The Forum Secretariat works very closely with ESCAP in providing services to the Forum Island Countries. The Work Programme of the ESCAP Transport and Communications Division includes identification of the problems of transport, communications and tourism in the region and working out feasible solutions; co-ordination of transport, communication and tourism-related activities undertaken in the region by international and inter-governmental organisations; and technical assistance to developing member and associate member Governments.

Many of ESCAP's substantive activities in support of the economic and social development of the Pacific Island sub-region are carried out through or with administrative and technical support from the ESCAP Pacific Operation Centre. The Centre is given support by all ESCAP divisions. Work activities include provision of advisory and consultancy services and managing workshops and training programmes. The office holds regular consultations with sub-regional agencies including the Forum Secretariat and a good working relationship has been established.

An objective of the Forum Secretariat is to help FICs provide a safe, and efficient maritime service.



South Pacific Maritime Code (SPMC)

This Code which covers uniform maritime standards in respect of certification of seagoing personnel, ships operations and their equipment was updated in 1992 to incorporate amendments to the various international maritime conventions which have been adopted since the SPMC was published in 1984.

Japanese Assistance

In March 1993, the Sasakawa Peace Foundation approved a total of F\$156,200 to enable the Forum Secretariat in collaboration with the Overseas Shipbuilding Co-operation Centre of Japan (OSCC) and the Fiji Marine Shipyard & Slipway to make the necessary preparation leading up to the convening of a seminar on *Relationship Between Humans and Ships*. The seminar will consider several vessel design concepts and try to come up with designs appropriate for sea transport in the South Pacific, taking into account amongst other things, weather and sea conditions, national regulations etc.

South Pacific Ports Association (SPPA)

The Division continued to liaise closely with the SPPA in the development of ports in the region. The emphasis during the year was on the upgrading of the skills of port employees, with a number of training attachments under the Secretariat's Fellowships Scheme.

International Association of Ports & Harbours (IAPH)

The Secretariat became an Associate Member of the IAPH in January, 1993. It is expected that benefits of membership accruing to the Secretariat will be passed on directly to FICs which are not members of the IAPH. To date, the PNG Harbours Board, Solomon Islands Ports Authority and the Ports Authority of Fiji are regular members of IAPH.

CIVIL AVIATION DIVISION

The Division is primarily responsible for the Forum Civil Aviation Programme (FCAP) which was formulated through the UNDP-funded technical assistance provided to the region by the International Civil Aviation Organisation (ICAO).

Its objective is to provide assistance to the civil aviation administrations of Member States through funding of short-term technical consultancies, funding of technical requirements and procurement of operational support equipment to facilitate the development of a safe, economic and internationally-acceptable civil aviation sector for the region. Funding for these activities comes from three main sources — Australia, the European Community (EC) and the United Nations Development Programme (UNDP).

An Air Marshall passenger plane in Majuro — an objective of the Forum Secretariat's Civil Aviation Division is to help develop a safe, economic and internationally-acceptable civil aviation sector for the region.



For its part, the Division facilitates and co-ordinates the work activities of ICAO experts engaged to execute UNDP-funded civil aviation projects while similar assistance is provided to technical consultants executing the EC-funded Pacific Regional Civil Aviation Programmes.

Australia provides about \$A500,000 annually through the Secretariat to cover institutional support and implementation of projects which are given priority and are requested by Member States. In the last 12 months, the Division's activities were focussed on the provision of training and fellowships for all Forum Island Countries (FICs). Using wherever possible, training centres within the region such as PNG and Fiji, these activities are aimed at enhancing basic civil aviation skills. They include air traffic control, aviation security, airport management, rescue fire fighting techniques, equipment and maintenance; technical assistance by way of providing consultants to supervise airfield construction for Funafuti, Tuvalu and Bonriki, Kiribati; procurement of hardware and installation of runway lights, as for Funafuti, Tuvalu and Aitutaki, Cook Islands; and the production of airfield master-plans as for Savusavu, Fiji.

The Division is continuing to co-ordinate the harmonisation of civil aviation technical regulations amongst the FICs as well as Australia and New Zealand.

The Division's goal for the next twelve months is to focus on the development of regional projects which are applicable to all FICs and are consistent with their needs. A primary aim in all of this is to ensure for the FICs a place in the changing civil aviation environment, changes which have been brought about by new technology, privatisation, mega-airline mergers, common markets, de-regulation, user-pay principles and diminishing regional funding assistance from the donor community in general.

Seven regional projects were identified with the help of ICAO experts and were submitted to the Council of Civil Aviation Ministers at its meeting in Tonga in May for ratification. These were:

- (i) establishment of a regional satellite communications network for digital voice and data;
- (ii) establishment of a regional satellite-based cyclone monitoring network;
- (iii) feasibility study on flight calibration requirements of the region;
- (iv) feasibility study on the establishment of a regional Aeronautical Information Service (AIS) for compilation and distribution of Aeronautical Information Publication (AIP);
- (v) consultancy to determine human resources development requirements of the region;
- (vi) establishment of a regional aviation security network, including equipment and manpower training; and
- (vii) feasibility study on establishment of a regional civil aviation directorate.

ICAO/UNDP Civil Aviation Project

For its current five-year funding cycle (which began last year), the UNDP has made available US\$700,000 to the Division to be spent on ICAO-UNDP Civil Aviation project. These funds will be used to provide technical expertise in the immediate term, to fix identified problems in the civil aviation infrastructure and to advise on long term strategies consistent with the objectives of FCAP. Focus will be on human resources development to provide the necessary skills to service air transport operations. This ICAO executed/UNDP funded project will be co-ordinated by the Division.

Pacific Regional Air Communications Projects — Lomé Conventions

To avoid a Lomé II budget over-run, projects funded under this programme were implemented on a priority basis. This meant that projects valued at F\$6,365,106 (ECU3,162,000) had to be deferred for funding under Lomé III programme, along with newly identified projects. It is estimated that these projects will cost about F\$10,760,918 (ECU5,345,712).

As at the end of 1992, Lomé II projects valued at \$F9,259,800 (ECU4,600,000) were completed in four of the eight Pacific ACP States — Fiji, Tonga, Tuvalu and Vanuatu.

In June 1991, the EC commissioned the UK firm of Sir Alexander Gibb & Partners, to carry out an Air Transport Study involving the eight ACP member countries. The study, which was completed at the end of 1992, was in two parts. Part A addressed air transport issues in the region, and Part B investigated the economic and social justification for projects proposed for funding under Lomé II, and also for those deferred for funding under the Lomé III programme. Projects proposed for funding under Lomé III have been referred to the ACP member countries concerned for confirmation. Discussions are well underway with the EC for a financing agreement which will enable the Division to submit proposals for funding under Lomé III.

The budget allocation for Lomé IV is F\$10.5 million (ECU5.22 million). From these funds, the EC hope to provide technical assistance for the preparation of an integrated air transport package as a follow-up to the 1992 Air Transport Study. It is envisaged also that an air transport human resources development programme incorporating airliner training, civil aviation training and fellowships, will be funded.

Association of South Pacific Airlines (ASPA)

ASPA continued to promote co-operation amongst its members and, with technical expertise from the International Air Transport Association (IATA), it is able to promote airline training programmes and seek funding from donors such as UNDP and EC. The Division liaises closely with the ASPA Secretariat in relation to training programmes and funding assistance.

The long-standing objective of a rationalised air transport services sector based on regional co-operation remains fairly distant. Following the 1975 decision by the Council of Civil Aviation Ministers to pursue this goal, ASPA has actively sought its realisation. It is clear, however, that a whole variety of factors have conspired against a regional approach. For its part, the donor community has nonetheless continued to express the view that a co-operative approach to the region's air transport needs is the most cost-effective way forward.

In-service training is a vital part of the Secretariat's Telecom training programme. Here FIC's telecom trainers are in session in a special training programme organised and funded by the EC through the Secretariat.





WILLIAM SUTHERLAND
Deputy Secretary General

SERVICE DIVISIONS

ECONOMIC DEVELOPMENT DIVISION

Efforts to bring about sustainable economic development continue to be at the forefront of the concerns of Forum Island Countries. These concerns were reinforced by a second World Bank regional overview report which highlighted the fact that the region continues to face difficulties in achieving acceptable levels of economic growth.

While much of the effort required to bring about improved living standards in Forum Island Countries rests with the individual countries themselves, there are aspects which can be tackled at the regional level. For its part, the Forum Secretariat, through its Economic Development Division, has established a work programme which focuses on three major areas:

- Development Co-operation and Co-ordination;
- Research, Analysis and Advice; and
- Specialised Economic Assistance

Overall, the Division's activities are guided by the Committee on Regional Economic Issues and Trade (CREIT) along with discussions which take place at the Pacific Islands Countries Development Partners Meetings. Through these meetings, the Division has sought to identify practical measures to help achieve sustainable economic development and self-sufficiency in Forum Island Countries. The CREIT meeting was held in April last year in Tarawa, Kiribati and as the name suggests, it is also responsible for reviewing the work of the Secretariat's Trade and Investment Division. This highlights the importance placed on economic growth through private sector development.

A fourth meeting of Regional Planners was also held during the year in co-operation with the South Pacific Commission. Again, the discussions at this meeting reinforced the types of support required of the Division. Emphasis continued to be placed on public sector reform and the need for a greater role for the private sector. While the capacity to bring about change in the island economy varies across the region, there is a commitment in all countries towards these two aims.

The Third Pacific Island Countries/Development Partners Meeting was held at the Forum Secretariat on 19-23 April 1993. The objective of this meeting was to create a greater awareness of key issues affecting economic development in the region and, through dialogue, seek to identify practical measures for improving aid delivery and investment.

Of concern at this year's meeting were the findings of the most recent World Bank regional overview, which found that despite relatively high levels of aid and investment, the region has been unable to achieve sustainable economic growth.

Other issues considered at the meeting were the development of a regional strategy, the effective implementation of environmental programmes in the region, the design and appraisal of technical assistance and training programmes, and the importance of human development and population issues in the Pacific. About 110 participants attended, representing 12 Pacific Island Countries, six regional organisations, seven development partner countries and six international aid organisations. Another eight countries or agencies participated as observers.

The Division is also responsible for supporting the Economic Summit of Small Island States Leaders. This was held for the second time in January this year. It was hosted by Tuvalu and attended by the Cook Islands, Kiribati, Nauru and Niue. At the meeting, Leaders agreed that they should explore every means for bringing about greater levels of development among the Smaller Islands States of the Forum, including the possibility of establishing a consortium to promote private investment.

Guests at the opening of one of the Secretariat's new office buildings extension. The building was funded by Australia



Development Co-operation and Co-ordination

The Division focussed its work on effective aid consultations for improved aid delivery, with emphasis on strengthening mechanisms to bring about effective consultations at all levels.

The Pacific Island Countries/Development Partners Meeting is the major consultative process for which the Division is responsible. Through this meeting and the work associated with its follow-up, the Division has taken a number of positive steps to support and strengthen development co-operation including the development of a regional strategy process and also of principles and guidelines for improving the effectiveness of technical assistance and training. The Secretariat has also developed, with the assistance of an outside consultant, a database of regional development assistance programmes. It is hoped this will allow a much clearer picture of the future direction and extent of regional assistance.

Since the last Report the Division has also assumed co-ordination responsibilities for EC-funded regional programmes for the Pacific ACP group under the Lomé conventions. A separate ACP/EC Unit has been established to oversee the development and implementation of the Lomé IV regional programme. It was formally established in March 1993 with the appointment of Dr Pa'o Luteru as its Head. The appointment of two technical assistant posts is progressing.

The Economic Development Division, however, maintains responsibility for supporting the Regional Authorising officer (Secretary General) in the implementation of the remaining Lomé II and Lomé regional programmes. It is also responsible for the co-ordination and identification of Projects to be funded under the Lomé IV regional programme.

A Pacific ACP senior officials meeting was held in June 1992 and following further consultations with the EC an indicative regional programme for Lomé IV has now been agreed.

Research Analysis and Advice

The Division continues to work with other organisations to provide on-going support and technical assistance to Forum Island Countries in an effort to strengthen their policy formulation, economic analysis and planning capacities.

At the regional level, the Division worked closely with the South Pacific Commission in hosting the Fourth Regional Development Planners meeting. This was a practically-oriented meeting with emphasis on enhancing national planning and statistics capacities. The Division also provided support to the Economic Development Institute (EDI) of the World Bank and the Institute of Social and Administrative Studies (ISAS), University of the South Pacific in their Seminar for Government Ministers on Public Sector Reforms in the South Pacific.

Specialised Economic Assistance

A number of short-term advisory service consultations at the request of Island Countries in areas such as national accounting, government budgeting and corporation was also undertaken.

Projects, Technical Assistance and Fellowships

SHORT TERM ADVISORY SERVICE (STAS)

This facility provides, on request from FICs, expert advisory services to meet technical requirements which cannot be met by the available human resources, or through other aid-giving bilateral and multilateral institutions or arrangements.

In the current financial year, the Secretariat approved 22 STAS consultancies in eight FICs, providing assistance in international trade, industrial development, marketing, investment, transport and communications, tourism, aid co-ordination and planning, energy and handicraft. A further six regional consultancies covering a number of FICs were undertaken in the same period.

FORUM SECRETARIAT FELLOWSHIP SCHEME

Funds from this facility are used for short-term training attachments for trainees from FICs in Forum member countries, with emphasis on practical rather than academic training to address a growing need for skilled personnel in FICs.

The scheme has been extended to ASEAN countries, and with additional funding provided by France, it now covers attachments in the French Territories as well. In 1992/93 about 60 fellowships were awarded to beneficiaries from 12 FICs in fields including development banking, port administration, medicine and a range of other private sector ventures.

SMALL ISLAND STATES DEVELOPMENT FUND

The Fund (formerly known as the SIC Shared Financing Facility) provides a shared financing facility for the Cook Islands, Kiribati, Tuvalu and Niue, through which donors can assist with member countries development programmes.

In 1992/93, Cook Islands received F\$178,600, Kiribati received F\$143,500 for three projects each, while Niue received F\$91,800 for two projects and Tuvalu F\$218,700 for five projects.

ENVIRONMENT AND DISASTER PREPAREDNESS

The Secretariat, through the Economic Development Division, continued to maintain an overview of policy developments relating to the environment. This role was enhanced by the recruitment of an Environment Liaison Officer who continue to maintain close contact with the South Pacific Regional Environment Programme (SPREP)

The region was again struck by a number of major natural disasters during 1992/93 and a total of F\$40,000 was provided from the Secretariat's Regional Disaster Relief Fund. Countries receiving assistance were Papua New Guinea, Marshall Islands and Vanuatu.

Relations with External Donors

In addition to substantial support from New Zealand and Australia, the Secretariat also received assistance from a number of external donors.

JAPAN

The Japanese Government provided the Secretariat with a grant of F\$742,000 for small-scale industries development and energy programmes during the year in review.

COMMONWEALTH SECRETARIAT

The CFTC maintained its annual contribution of F\$40,000 for the Secretariat's Fellowship Scheme in 1992. As well, an Information Technologist from CFTC continues to oversee the development of the Secretariat's Library.

UNITED KINGDOM

Funding by United Kingdom for an economic statistician position in the Secretariat ended earlier this year. The UK also met the costs of a consultancy on Principles and Guidelines for Technical Assistance and Training.

ASIAN DEVELOPMENT BANK

The Secretariat enjoys a good working relationship with the ADB and an increase in the overall level of co-operation is being encouraged.

UNITED STATES OF AMERICA

Apart from USAID funding of an Economic Planner Position in the Secretariat through USAID in early 1991, there was no new US assistance in the year under review.

GERMANY

Germany has undertaken to provide support to the Secretariat's Energy Programme in late 1993.

WORLD BANK

Good co-operation between the Secretariat and the World Bank continued and as with the ADB, this relationship had been strengthened through the PIC/Development Partners Meeting.

UNITED NATIONS DEVELOPMENT PROGRAMME

Regular contact was maintained with UNDP representatives in Suva, with financial approval received for both Energy Division and Telecommunications Division programmes and negotiations were continuing for Civil Aviation under the UNDP Fifth Cycle Regional Programme. Under the Japanese Trust Fund, held by the UNDP, the Secretariat continues to receive support for the Trade and Investment Programme.

CANADA

The Secretariat has received funds in the past from Canada for a number of maritime projects. No additional funds were received in 1992/93.

FRANCE

France provided funding in 1992 for existing Secretariat programmes such as STAS, the Fellowship Scheme, Marketing Support Fund and small energy projects and a similar request has been made for 1993. This is expected to help strengthen the FIC links with the French territories in the region.

EUROPEAN COMMUNITY

The EC continues to provide substantial technical assistance to the Secretariat through the Lomé programmes.

LEGAL AND POLITICAL DIVISION

In pursuit of the Secretariat's legal and political objectives, the Division's Programme of Work falls largely into three general areas:

- law enforcement co-operation
- political, security and other international liaison matters
- in-house specialist legal tasks

The objectives and content of the work in the last two areas changed little in the last twelve months. After the Twenty-third South Pacific Forum adopted the Honiara Declaration on Law Enforcement Co-operation, however, considerably more resources were devoted to implementing its identified priorities; in particular a Customs Support Officer joined the Division to develop a programme of customs co-operation in the region.

Law Enforcement Co-operation

The emphasis was on launching implementation of the Honiara Declaration, especially in assisting the creation of a legal framework in the region supporting the priorities of the Declaration, and in the Customs area. In the former area, the Secretariat has worked with the Pacific Island Law Officer's Meeting (PILOM) on a joint project for review and drafting of legislation.

In the Customs area, emphasis has been placed on development of a drug enforcement training strategy, and liaison with and assistance to the Customs Heads of Administration Regional Meeting (CHARM) which held its 1993 annual meeting at the Secretariat.

Because the Declaration stressed that the Forum system has primarily a co-ordinating role in the law enforcement area, implementation being better handled by specialist agencies, a good deal of work went in to strengthening links with specialist agencies, such as the South Pacific Chiefs of Police Conference (SPCPC), the United Nations International Drug Control Programme (UNDCP), as well as PILOM and CHARM. The Division organised a meeting of the Forum Regional Security Committee (FRSC) to review this programme, and two Workshops on areas of law enforcement were held during the year.

Political, Security & International Liaison

Liaison with extra-regional countries and organisations to promote the Forum's interests on international, political, security and economic (in their non-aid aspects) issues was again a very important part of the Division's work. The Post Forum Dialogue is the key mechanism in bringing this work together, and its organisation and follow-up has become the single major annual task for the Division. The fourth Post Forum Dialogue, held in Honiara after the 1992 Forum, again proved to be a very useful opportunity to explain the Forum's decision to the partners. A review of the Dialogue process was undertaken by the Forum Officials' Committee, and its recommendations for improvements implemented during the preparations for the Fifth Post Forum Dialogue.

A range of particular issues identified by the Forum as important in the region's relations with individual countries also required monitoring and representations. The major ones were New Caledonia (including servicing the Ministerial Committee on New Caledonia) nuclear issues, discussions on a Joint Declaration of Co-operation with the United States, and aspects of setting up a mechanism for interaction between Taiwan and some Forum countries.

Mrs Teekoa Ielaake of Kiribati hands over the Instrument ratifying the Forum Secretariat Agreement to Ratu Tui Cavutlati, Fiji's Permanent Secretary for Foreign Affairs



The Division was also responsible for Secretariat participation in Asia Pacific Economic Co-operation (APEC), and for aspects of furthering relations with the Association of South East Asian Nations (ASEAN) and the Pacific Economic Co-operation Council (PECC).

Legal Tasks

As in the past, provision of in-house legal assistance to other Divisions, especially in the contract area, remains an important task of the Division. The Division also carried out the Secretariat's functions as depositary to several regional agreements, and continued to run a small programme of legal drafting assistance to FICs.

INFORMATION & PUBLICATIONS

The last twelve months continued to be a period of consolidation in several areas for which the Unit is responsible. Through the unit, the Forum Secretariat continued its role of monitoring regional media issues in accordance with a Forum Officials Committee directive in 1991 and its subsequent decision last year that these issues now be reported to the Committee through this document.

These include providing extensive publicity for the work of the South Pacific Forum and its Suva-based Secretariat, assisting host Government in co-ordinating media coverage of the annual Forum, maintaining day-to-day liaison with local, regional and international media organisations and monitoring regional media issues.

Funding was provided through the Forum Secretariat Fellowship Scheme for six journalists to attend training under the Pacific Islands News Association's Young Journalists' Programme last year. As noted last year, the Forum Secretariat, through this Unit, provided useful reporting on presentations by Forum Island Leaders attending the United Nations Earth Summit in Rio de Janeiro, Brazil.

Funding was also provided through the Short Term Advisory Service (STAS) for a consultant trainer to run this week-long course in Niue which benefitted journalists from the Marshall Islands, Papua New Guinea, Tonga, Vanuatu and New Caledonia. This programme was co-ordinated by this Unit.

To maintain greater awareness about issues of concern to the region, the Secretariat, through its Information & Publications Unit is co-operating with the Pacific Islands Broadcasting Association (PIBA) and Pacific Islands News Association (PINA) to ensure future international conferences, especially those being attended by Forum Island Leaders, get maximum media coverage in the region.

An important part of the Unit's activities remains one of providing in-house advice to Divisions and co-ordinating specialist publications requested by Member of Governments through the various Divisions.

Tapping the sun's energy — this is the test site for photovoltaic modules at the South Pacific Institute for Renewable Energy near Pape'ete, Tahiti. The Energy Division recently held a training course on solar energy there



ADMINISTRATION DIVISION

The Administration Division's responsibilities cover the following areas: Administration & Personnel; Conference & Travel; Registry; Purchasing; Support Services & Ground-keeping and Property & Maintenance. The Division is the largest of the Divisions in the organisation and consists of two contract staff — the Director, Administration and the Administration Officer — and 22 permanent staff.

The main objectives of the Division are to:

- provide the Secretariat with responsive, cost-effective administrative systems and support services;
- co-ordinate and efficiently service meetings;
- provide efficient and innovative information services; and
- manage efficiently compound development.

In addition to its administrative functions, activities carried out by the Division in the year under review included the completion of the AIDAB-funded, \$1.2m Office Buildings Project. These buildings now house offices for the Deputy Secretary General (Policy & Services), Administration Division, Economic Development Division, Development Planning & Evaluation, Information & Publications, Finance and Registry/Archives. The construction of the new \$2m Conference Centre Project, funded by a private Japanese donor, Mr Ryoichi Jinnai, commenced in February, 1993. The new Conference facility, with a seating capacity of up to 200 delegates, is due for completion in early January, 1994. Both these projects are in accordance with the Secretariat's long-term Compound Development Plan and additional land kindly provided by the Government of Fiji has enabled them to proceed.

The Division also continued to be responsible for the Secretariat's preparations for the Forum and related meetings. In 1992, the Division was responsible for the co-ordination of logistical support to the 23rd South Pacific Forum and related meetings in Honiara. The Division also provides support to all meetings hosted by the Secretariat. A total of 35 meetings were serviced by the Secretariat over the last twelve months — an increase of six per cent over the same period last year.

PLANNING & EVALUATION DIVISION

The Division was created last year to advise on action to maximise the efficiency and effectiveness of the Secretariat's planning and implementation process. Since then, a number of strategies to do this has been developed with consequent activities undertaken.

These activities fall under three broad areas:

- upgrading the Secretariat's Management & Planning Systems;
- evaluating existing programmes; and,
- providing management support

Management & Planning Systems Upgrade

The management reporting system has been upgraded to draw together elements of the Corporate Framework that were developed last year (Objectives and Strategies) along with internal targets to provide a meaningful and comprehensive reporting system for management. A Long Term Rolling Plan has been developed to give the organisation a five-year planning horizon. This is to enhance the organisation's ability to look ahead and make strategic choices.

The Secretariat Budget is now presented in terms of the Corporate Framework so that there is a direct connection between the allocation of resources and the strategies utilised to achieve them.

A review of the Corporate Framework and the derivation of new internal targets now occurs each year, the framework in August and the targets in December. The Corporate Framework, Management Reporting System, Budget, Long Term Rolling Plan and internal comprise a strategic management and planning system for the organisation, providing management, planning and co-ordination capacity.

Evaluation of Existing Programmes

Work has commenced on a number of Performance Audits that will provide and recommendations to management on a number of programmes run by the Secretariat. These programmes are the Small Energy Project Programme, the FIC Market Support the Telecommunications Training Programme and the Short Term Advisory Service.

Provision of Management Support

Ongoing work on rationalisation of resources and a number of other policy areas has been undertaken with recommendations under consideration by management. In addition, the Division Director has represented the Secretariat at a number of regional meetings and provided assistance with the administration of the New Conference Centre.

LIBRARY

Steady progress has been made with the development plan for information provision. This is the second year of the plan and encouraging feedback is being received concerning the professionalism and efficiency of the services offered. Budgetary allocation for the Library has improved, but the challenge for the future is to move from extra-budgetary support to long term sustainability. The main results of the period were the consolidation of the infrastructural and operational framework and a general strengthening of the Library's capabilities. Strategies aimed at increasing co-operation with external agencies at the regional and sub-regional level yielded substantial returns in information and collection development.

The monograph collection was increased by 2000, raising the total to some 12000. The Library is grateful to all persons and organisations who continually donate items to the collections. Another 500 items of duplicate and unwanted material have been selected for distribution to other libraries. Considerable effort was put into the reorganisation and relegation of stock. The survey of government publications was completed, also preparations are in hand to comprehensively collect publications produced by or for FICs. The Secretariat's official documents up to 1992 have been organized and indexed, and the comprehensive collection of conference papers, reports and monographs generated by the various programmes of the Forum continues. With the acquisition of purpose-built shelving and other items, the processing of the Audio-Visual collection has progressed considerably. The sizeable holdings in publications from the United Nations and other international and regional organisations were reviewed for demand and relevance.

The bibliographic database was refined and tested during the year. Training material for data entry and searching is in the final stages of preparation, and data entry is progressing steadily. The acquisition of the South Pacific Economic and Social Database produced by the National Centre for Development Studies, ANU has greatly improved our capabilities to satisfy requests for statistical data.

During the year an unusually large volume of internal and external requests were processed. These involved computer searches, accessing external collections, inter-library loans, document delivery and arranging interviews with subject specialists. There has been a surge of interest from academic researchers in the historical and current activities of the Forum, and also studies conducted by the Forum. This has generated an increase in demand for classified and restricted material. Measures have been taken to review rules of access which will ensure that scholarship is served, confidentiality is not breached and the rules of copyright are observed. The South Pacific Forum has become a popular study project for schools in several Forum Island Countries, and the Library has managed to keep up with the demand for material.

A daily scene in the South Pacific Forum Secretariat Library in Suva.



FINANCE DIVISION

The Secretariat's 1993 approved Work Programme and Budget totalling F\$13,427,000 financed as in previous years, from both assessed member contributions and donor funds.

The Work Programme and Budget comprised a Regular Budget of \$2,512,000 — a increase of 4 per cent over the previous year — and Programme funding (including Buildings/Infrastructure) of F\$10,915,000 was approved by the Forum Officials Committee at its Work Programme and Budget session held at the Secretariat Headquarters on 2-3 November last year. After providing for an expected operating surplus in 1992 of \$193,000, the level of member-country contributions was increased by 4.1 per cent from the 1992 level.

The approved F\$10,915,000 Extra Budget work programme for 1993, was an increase of F\$3,780,000, or 53 per cent over actual expenditure in 1992. The approved total comprised

Normal Programmes	8,831,000
Building/Infrastructure	2,084,000
	<u>\$10,915,000</u>

The total approved Extra Budget represented 81 per cent of the total funding requirements of the Secretariat in 1993 compared with 83 per cent in 1992 and 80 per cent in 1991. Normal work programme expenditure maintains the same ratio to Regular Budget expenditure as in 1992 and 1991, at 78:22.

As in previous years, the Finance Division continued to provide the Secretariat's management and work programmes with finance and accounting services including:

- Funds management;
- Preparation of monthly operating statements for all divisions;
- Centralised payments and receipts;
- Banking services;
- Payroll preparation for all divisions;
- Preparation of annual financial statements;
- Co-ordination and preparation of annual budget and work programme.

Staffing for the Division remained unchanged at six permanent staff and one contract officer. In addition to the formal Work Programme, further technical assistance and consultancy support is provided to the Secretariat which is not administered directly by the Secretariat. For 1993 the cost of this support is estimated at F\$3,400,000.

	ACTUAL 1991	ESTIMATED 1992	APPROVED 1993
Regular Budget			
INCOME			
Member gov't contribution	1,879,000	1,857,000	1,933,000
Other Sources	659,000	725,000	579,000
Total	2,538,000	2,582,000	2,512,000

EXPENDITURE			
Directorate	910,000	943,000	991,000
Economic Development	80,000	—	—
Legal & Political	150,000	184,000	225,000
Administration	926,000	969,000	1,056,000
Finance	192,000	214,000	240,000
Total	2,258,000	2,310,000	2,512,000

Extra Budget

INCOME			
Balance brought forward	3,438,000	2,904,000	1,497,000
<i>Contributions from:</i>			
Australia	3,544,000	3,190,000	3,180,000
New Zealand	919,000	890,000	858,000
Japan	566,000	580,000	742,000
European Community	212,000	318,000	822,000
UNDP/ESCAP	148,000	138,000	113,000
Canada	553,000	111,000	302,000
USA	26,000	73,000	67,000
Commonwealth Secretariat	40,000	42,000	40,000
Miscellaneous	223,000	300,000	3,103,000
France	—	86,000	300,000
Total	9,669,000	8,632,000	11,024,000

EXPENDITURE			
Economic Development	1,915,000	1,972,000	2,523,000
ACP/EC	70,000	157,000	590,000
Energy	475,000	1,018,000	1,186,000
Regional Petroleum Unit	339,000	—	—
Legal & Political	168,000	96,000	223,000
Telecommunications	1,050,000	942,000	819,000
Trade & Investment	736,000	949,000	1,120,000
Civil Aviation	442,000	876,000	726,000
Maritime	118,000	562,000	1,391,000
Administration	1,452,000	563,000	2,254,000
Total	6,765,000	7,135,000	10,915,000

AMOUNT EXPRESSED IN FIJIAN DOLLARS



FORUM SECRETARIAT STAFF LIST : MAY 1993

MANAGEMENT

Ieremia Tabai
William Sutherland
Esekia Warvi
Iona Whippy
Losana Torovugalei
Moira Reiher
John Hicks
Alfred Sasako

Secretary General
Deputy Secretary General (P & S)
Deputy Secretary General (P)
Secretary to Secretary General
Personal Assistant to DSG (P&S)
Personal Assistant to DSG (P)
Director, Planning & Evaluation
Information & Publications Officer

Kiribati
Fiji
Papua New Guinea
Fiji
Fiji
Fiji
Australia
Solomon Islands

ADMINISTRATION DIVISION

Karen Sorby
Tina Livino
Elenoa Pickering

Director
Administration Officer
Personnel Officer

Fiji
Fiji
Fiji

CONFERENCE & SECRETARIAL

Mele Utoikamanu
Edweena Sautu
Esther Fisher
Lillian Gardiner

Conference Officer
Divisional Assistant
Divisional Assistant
Receptionist/Divisional Assistant

Fiji
Fiji
Fiji
Fiji

OFFICE & PROPERTY SUPPORT SERVICES

Manoa Kaiyanuanu
Pailato Ratuqalovi
Jioji Boila
Florrie Hania
Eferemo Elder
Chin Sami
Pita Tareguci
Iosefo Vulaca

Support Services Officer
Driver/Messenger
Driver/Messenger
Printer
Head Gardener
Gardener
Gardener
Gardener

Fiji
Fiji
Fiji
Fiji
Fiji
Fiji
Fiji
Fiji

PURCHASING

Glynis Miller

Purchasing Officer

Fiji

REGISTRY

Uday Prasad
Gajendra Jit

Registry Clerk
Registry Assistant

Fiji
Fiji

MAINTENANCE & SECURITY

Filimoni Boletawa
Laisani Tokarua
Laisa Lutu
Bale Sorowale
Luke Ratumainaceva

Property & Maintenance Officer
Cleaner
Cleaner
Watchman
Cleaner/Labourer

Fiji
Fiji
Fiji
Fiji
Fiji

LIBRARY

Ilisapeci Rabuka
Luisa Korodrau

Library Assistant
Library Assistant

Fiji
Fiji

CIVIL AVIATION DIVISION

George Vae'au
Sailasa Vatucawaqa
Margaret Wong

Director
Project Officer
Divisional Assistant

Western Samoa
Fiji
Fiji

ECONOMIC DEVELOPMENT DIVISION

Garry Wiseman
Manase Felemi
Janet Lowe
Iulai Lavea Loia
David Esrom
Marieta Tukuafu
Lailun Khan
Lana Evans
Cathy Kelley

Director
Development Co-operation Adviser
Economic Adviser
Economic Planning Officer
Environment Officer
Project Officer (EC)
Development Co-operation Officer
Divisional Assistant
Divisional Assistant

Australia
Tonga
New Zealand
Western Samoa
Ni-Vanuatu
Tonga
Fiji
Fiji
Fiji

ENERGY DIVISION

Brian Dawson
Brett Jacobs

Mike Lawrence
Park Yuen

Paul Fairbairn
Nick Wardrop

Rave Tuatoko
Melania Tunidau

Director
Adviser (Information & Statistics)

Adviser, Petroleum Sector
Project Officer (Operations)

Adviser, Renewables Sector
Energy Officer

Divisional Assistant
Divisional Assistant

Australia
Australia

Australia
Fiji

New Zealand
Australia

Fiji
Fiji

FINANCE DIVISION

Eric Willmore
Bodh Mati Shyam
Robert Lalabalavu
Sasi Lata Prasad
May Fong
Shant Singh
Sangeeta Devi

Director
Senior Accountant
Senior Accounts Clerk
Creditors Clerk
Ledger Clerk
Creditors Clerk
General Accounts Clerk

Australia
Fiji
Fiji
Fiji
Fiji
Fiji
Fiji

LEGAL & POLITICAL DIVISION

David Blackstock
Makereeta Wasikaravong
Peter Slack
Unaisi Veikoso

Director
Legal Adviser
Customs Support Officer
Divisional Assistant

New Zealand
Fiji
Australia
Fiji

MARITIME DIVISION

Chris Rupen
Ifaia Senimoli
Inise Rabukawaqa

Director
Project Officer
Divisional Assistant

Papua New Guinea
Fiji
Fiji

TELECOMMUNICATIONS DIVISION

Edmond Durand
Yugeshwar Prakash
Niger Pitisopa
Beth-Ann Petersen

Director
Training Co-ordinator
Senior Technical Officer
Divisional Assistant

Australia
Fiji
Solomon Islands
Fiji

TRADE & INVESTMENT DIVISION

Dennis Miller
Parmesh Chand
Edgar Cocker
Rima Ravusiro
Adi Tikomaimaleya

Director
Project Officer (Industry)
Project Officer (Marketing)
Project Officer (Trade Devel.)
Divisional Assistant

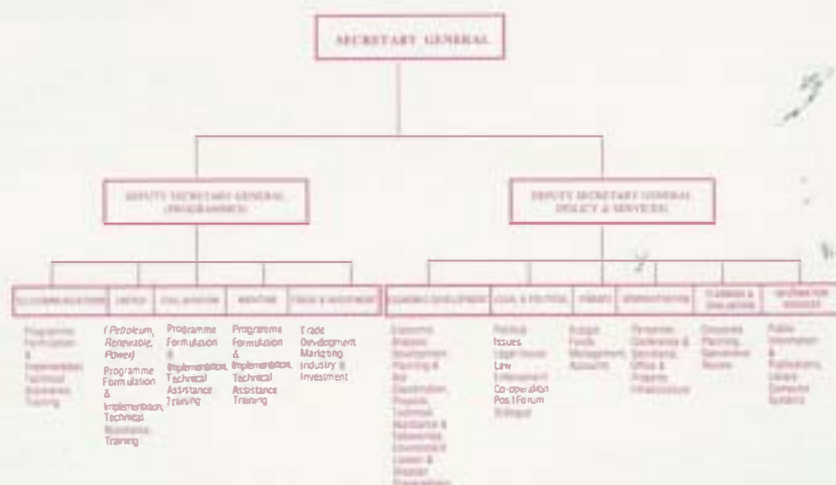
Fiji
Fiji
Tonga
Papua New Guinea
Fiji

CONSULTANTS

Peter Metham
Reive Robb
John Vos

Computer Services
Librarian
Energy Officer

UK
Jamaica
Holland



FELLOWSHIPS APPROVED IN 1992/93

Country	Training	Estimated Cost (F\$)	Fellowships	Under \$2000
Cook Islands	Carving, Tahiti & Hawaii	8,400	1	1
	Electronics, New Zealand	7,000	1	1
FSM	Photovoltaic, Cook Islands	15,300	2	1
Fiji	Photovoltaic, Cook Islands	9,700	2	1
Kiribati	Trade, Forum Secretariat	4,300	1	1
	Photovoltaic, Cook Islands	6,000	1	1
	Boatbuilding, New Zealand	5,800	1	1
	Civil Aviation, Fiji	7,200	2	1
Marshall Islands	Immigration, Fiji	5,900	1	1
	Police, Fiji	21,300	3	1
	Public Service Commission, Fiji	5,000	1	1
	Foreign Affairs, Fiji	3,700	1	1
	UNIFEM, Fiji	4,600	3	1
	Public Works, Fiji	3,300	1	1
New Caledonia	Journalism, Niue	4,800	2	1
Niue	Tangaroa College, NZ	1,500	1	1
	Quarantine, Cook Islands	4,200	2	1
Papua New Guinea	Journalism, Niue	—	1	1
Solomon Islands	Ports Authority, Fiji	15,100	5	2
	Port of Auckland, NZ	4,000	1	1
	Forestry, Philippines	8,200	1	1
	City Councils, Fiji & Australia	11,100	2	1
	Fielders Ltd, Australia	4,500	2	1
	Custodians, Fiji	8,100	2	1
	Fruit Drying, New Zealand	2,600	1	1
Tonga	Photovoltaic, Cook Islands	3,100	1	1
	Reserve Bank, Fiji & Vanuatu	1,600	1	1
Tuvalu	Various	—	1	1
Vanuatu	Various	—	1	2
Sub-totals	estimated awards	\$186,900	44	16
	awards under \$3000	\$ 35,800		
TOTAL		1,022,700		

STAS APPROVED IN 1992

Country	Name of Consultancy	Duration	Cost: F\$
Cook Islands	Marketing Plan — Processed Agri. Prods (Mr William Walls, USP, Suva)	6 weeks	17,541
	Port Management Information Systems (Mr Alfred Chan, Ports Authority of Fiji)	2 weeks	2,662
	Management Information Systems (Mr N. Rawbone, Depts Ross, Honiara, NZ)	3 weeks	10,925
	Electrical Wiring (Pacific Power Association, Suva)	6 weeks	6,250
Fiji	Management Consultant for Radio Fiji (Mr John O'Donnell, Australia)	6 weeks	15,650
	Hazardous Goods Course (Mr R.D. Bird, Waterfront Services, Auckland)	4 weeks	4,661
Kiribati	Engineering Survey for Kanton Island (Mr Kenneth Beck, Queensland, Australia)	2 weeks	13,650
Marshall Islands	Public Service Review (Mr John Standingford, Australia)	5 weeks	21,601
Solomon Islands	Noro Oil Storage Facility (Kinil Kramer (Sol. Is.) Pty Ltd)	1 week	10,243
Tonga	Reserve Bank of Tonga Computer Network (Mr Lawrence Chung, Australia)	4 weeks	17,827
	Appraisal of LPG Supply and Distribution (Gas Engineers of Darra, Australia)	4 weeks	15,750
	Tonga Energy Legislation (Mr Koh Jung Sik, ESCAP)	2 weeks	8,729
Tuvalu	Reconciliation of Project Accounts (Mr Michael Innes-Jones, Cook Islands)	1 week	7,723
	Valuation of BP Oil Facilities (South Pacific Rolle Valuations Ltd, Fiji)	2 weeks	4,000
	Tuvalu Co-operative Society Management (Mr Tony Anderson, Fiji)	4 weeks	2,450
	Budgeting Reformulation (Mr Josevata Kamukamica, Fiji)	6 weeks	15,770
Vanuatu	Sasakata Hydropower Evaluation (Tonkin & Taylor International Ltd, NZ)	5 weeks	21,040
Regional	Regional Statement of Priorities (Mr Navi Naisoro, Fiji)	7 weeks	30,639
	Migration and Remittance Study (Dr Forsyth, USP, Fiji)	1 year	26,300
	Regional Strategy Database (Ms Bridget Turner, Suva, Fiji)	3 months	25,922
	Regional Taxation Study (Mr Peter Fulcher, USP, Fiji)	3 months	7,541
	Young Journalist Regional Programme (Mr Peter Lonias, Fiji)	2 weeks	4,840
	Labour Market Information Pool (Mr Peter Morgan, Upper Hutt, NZ)	6 weeks	14,000



Regional co-operation at work. FICs display their wares at the Tokyo International Fair this year



A meeting of Heads of Prisons of Forum Island Countries (FICs) in progress at the South Pacific Forum Secretariat headquarters — one of the many meetings serviced by the Secretariat

MEETINGS SERVICED BY THE FORUM SECRETARIAT: 1992/93

1992

JUNE	9-11	PECC PIN Task Force, Forum Secretariat HQ, Suva
	24-25	Pacific ACP Group Officials Meeting on Lomé IV Regional Programmes and Projects, Forum Secretariat, Suva
	29	Special SPOCC Meeting, Honiara, Solomon Islands
	29-3 July	Regulation and Tariff Workshop, Forum Secretariat, Suva
JULY	1-3	Forum Officials Committee, Pre-Forum Session, Honiara, Solomon Islands
	7	Second Economic Summit of Smaller Island State Leaders, Honiara, Solomon Islands
	8-9	23rd South Pacific Forum, Honiara, Solomon Islands
	10-11	4th Post-Forum Dialogue Partners Meeting, Honiara, Solomon Islands
AUG:	4-7	Regional Telecommunications Meeting, Vava'u, Tonga
SEP:	14	Solar Hot Water Heater Installation and Maintenance Course, Forum Secretariat, Suva
	21-25	Regional Workshop on Shipbuilding and Repair Facilities, Forum Secretariat, Suva
	29	Energy Ministers Meeting, Forum Secretariat, Suva
	30-1 Oct.	Regional Energy Committee Meeting, Forum Secretariat, Suva
OCT:	5-6	Meeting on Harmonisation of Civil Aviation Regulations in the South Pacific, Forum Secretariat, Suva
	13-15	Regional Heads of Prisons Meeting, Forum Secretariat, Suva
	19-21	Regional Trade Policy Seminar, Forum Secretariat, Suva
	19-23	IMO/AMSA/SPREP Regional Workshop on Oil Spill Response, Suva
	27-28	Energy Conservation Audit and Planning Workshop, Suva
	27-29	Pacific Islands Law Officers (PILOM) Meeting, Sigatoka, Fiji

27-30

Radio Propagation Workshop, Forum Secretariat, Suva

NOV: 2-4

Forum Officials Committee 1992 Work Programme and Budget Session, Forum Secretariat, Suva

30

Meeting with Oil Companies and Motor Vehicle Traders to Consider Motor Spirit Octane Rating, Forum Secretariat, Suva

DEC: 15-18

Seminar for Heads of Maritime Training Institutions in the Asia/Pacific Region, Forum Secretariat, Suva

1993

JAN: 8

Preparatory JCC Officials Committee Meeting, Forum Secretariat, Suva

18-19

Third Economic Summit of Smaller Island State Leaders, Funafuti, Tuvalu

21-22

Private Sector Meeting, Funafuti, Tuvalu

FEB: 1-5

Customs Heads of Administration Regional Meeting (CHARM) Forum Secretariat, Suva

MAR: 4-5

Expo 92 Project Control Group Meeting, Forum Secretariat, Suva

8-9

Technical Working Group meeting on the Ban of the Import into the South Pacific and the Control of Transboundary Movement and Management of Hazardous Wastes within the South Pacific Region, Forum Secretariat, Suva

15-23

Port Safety Officers Course, Forum Secretariat, Suva

22-24

South Pacific Sea Level & Climate Monitoring Project (SPSL & CMP) Co-ordinating Committee Meeting, Forum Secretariat, Suva

APR: 19-23

Pacific Island Countries Development Partners Meeting, Forum Secretariat, Suva

26-27

Forum Regional Security Committee (FRSC), Forum Secretariat, Suva

MAY 5-7

Joint Regional Civil Aviation and Maritime Committee and Council Meetings, Nuku'alofa, Tonga

10-14

Workshop on Development of Regional Maritime Training Plan, Forum Secretariat, Suva



VANUATU
Maxime Carlot Korman



WESTERN SAMOA
Tofilau Eti Alesana



AUSTRALIA
Paul Keating



COOK ISLANDS
Sir Geoffrey Henry



FEDERATED STATES OF
MICRONESIA
HE Bailey Olter



FIJI
Sitiiveni Ratsuka



KIRIBATI
HE Teatao Teannaki

FORUM HEADS OF GOVERNMENT



TUVALU
Bikenibeu Paeniu



TONGA
Baron Vaea

SOLOMON ISLANDS
Francis Billy Hilty

MARSHALL ISLANDS
HE Amata Kabua



PAPUA NEW GUINEA
Palas Wingti



NIUE
Frank Lui



NEW ZEALAND
Jim Bolger



NAURU
HE Bernard Dowiyogo



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of the Year, the Forum Secretariat's
Ms Iona Whippy

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