# SOUTH PACIFIC FORUM SECRETARIAT

## Annual Report 1994/95

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FOREWORD

The year 1994/1995 covered by this Report is a particularly important one in the history of the Forum and regional cooperation generally. The Leaders, in the way they structured their meeting in Brisbane and through their adoption of the theme 'Managing our Resources', were able to focus on the critical resource management issues facing the region in the particular areas of fisheries and forestry. They were concerned about the need to ensure that these resources are exploited in a sustainable manner and that a fair and higher return is achieved. They were also concerned about the need to deal with airline losses.

Good progress has been made in pursuing those issues. Following a number of meetings to consider the logging issue, a draft Code of Logging Conduct has been agreed and this will be presented for consideration by the Leaders at the September Forum meeting. The Civil Aviation Report, undertaken in response to the concern by the Leaders, will have been considered by a number of regional meetings, including of Ministers of Finance, by the time the Leaders meet in Madang. Already a number of encouraging developments in line with the thrust of the Report have occurred and are expected to have a positive impact not only on the financial situation of the airlines but also on the economies of the Pacific Island Countries in general.

As regards fisheries, and in particular the goal of higher returns, there is still a long way to go. While more multilateral fishing treaties are being pursued by the Forum Fisheries Agency, it is increasingly obvious that the concept continues to be strongly resisted in some quarters. This is one major challenge facing the Forum and it will have to work much harder if higher returns from the region's fish resources are to be achieved. It cannot expect the DWFNs to agree easily to its demands.

An important exercise undertaken during the year was the review of the Secretariat. Covering the functions, structure and funding of the Secretariat, the review was conducted by three prominent people of considerable standing and experience. Their Report will be tabled for consideration by the Forum Officials Committee.

The year under review also saw the introduction of new terms and conditions for the staff. At its last Budget Session, the Forum Officials Committee made a number of decisions based on the Report of the FOC Sub-Committee which reviewed the Consultant's Report on the Terms and Conditions of SPOCC Organisations. The new terms and conditions resulted in a reduced package for the staff. These have now been implemented but it is too early yet to know what effect they might have on the Secretariat's ability to compete in the labour market for competent and quality staff. This is a particularly important consideration, as the effectiveness of the Secretariat's service to member states depends largely on the calibre of its staff.

The funding issue is always an important consideration in any organisation. At the time of presenting our
Budget and Work Programme late last year, the Secretariat was able to identify approximately 96 per cent of funds required for our proposed work programme. This is by any measure a very good position to be in. Given the general tight financial situation faced by both our members and our development partners, we acknowledge with gratitude this level of support without which we could not pursue the various programmes in our mandated areas. And it is incumbent upon us to use that assistance in ways that maximise the benefits of development and that those benefits reach all our people.

Looking back over the last few years, the Secretariat has been through a number of major changes, all aimed at ensuring that it remains effective even in the face of increasingly tight finances. This together with the clear aim of our Leaders that the Secretariat focuses on issues that really matter, presents a real challenge to the Secretariat and the staff.

I want to put on record my personal gratitude for the hard work of the staff over the past year. As in previous years, they have maintained their dedication and commitment. Not only have they been able to collectively meet the requirements of the approved work programme, they have also responded well to extra work resulting from the last Forum meeting in Brisbane. The Secretariat I believe has continued to maintain a tradition of commitment and hard work that will serve the region well in the years ahead.

Jeremia T Tabai
Secretary General
The Civil Aviation Division was established in 1991, after Australia pledged funding support of AUD$2.5m spread over a period of five years. This funding support comes by way of its extra budgetary contribution to the South Pacific Forum Secretariat and it covers both institutional support and the work activities of the Forum Civil Aviation Programme (FCAP). The Division’s budget is therefore not funded from the Secretariat’s regular budget. The Division has a staff of two (2) with a Divisional Assistant. Australia’s five-year funding support is expected to wind up by 1996, and at the time of writing this report, future funding options for the Division are unknown.

The objective of the Division is: “to supplement efforts of Forum Island Countries (FICs) in pursuit of a co-ordinated approach to the development of a safe, economic and internationally acceptable civil aviation sector in the region”.

Its primary responsibility is to administer the activities of the Forum Civil Aviation Programme (FCAP), as directed by the Standing Committee of Civil Aviation Officials and approved by the Council of Civil Aviation Ministers of the Forum countries. In addition to its primary function, the Division acts as a facilitator/co-ordinator of technical assistance programmes funded by external sources. The primary activities of FCAP are focused on three programme components, namely:

(i) Human Resources Development - Training & Fellowships;
(ii) Technical Assistance - Short Term Consultancies; and
(iii) Regional Project Formulations.

The secondary activities of the Division relate to its function as facilitator/co-ordinator of project activities identified and funded by external sources such as the European Union and UNDP.

**UNDP/ICAO Funding Assistance**

There was no funding input from the UNDP for the civil aviation sector of the South Pacific during 1994/95. Because of this, UNDP has deferred implementation of project proposal RAS/92/332 - Assistance to Civil Aviation in the South Pacific - indefinitely. The proposed budget outlay for this project was USD$700,000.

**European Union Funding Assistance**

The Division is awaiting funding approval by the European Union to proceed with the Pacific Regional Air Communications Project (PRACP) which has been identified for funding under the Lomé III and Lomé IV protocols.

After a lengthy consultative process involving the eight Pacific ACP States - Fiji, Kiribati, Papua New Guinea, Solomon Islands, Tonga, Tuvalu, Vanuatu and Western Samoa - the Civil Division, the ACP/ EU Bureau and the office of the EU Delegation in Suva, a financing proposal for this project was submitted to the EU Suva office in February this year. Support under PRACP, estimated to cost around US$6.520 million, will be in the areas of security, meteorology, air traffic control, navigation, infrastructure and related training at the primary international airfields of the Pacific ACP States only.
Once final approval has been obtained, an international tendering process would be entered into to secure consultants and supply contracts for the project. Financing will include the cost of a Technical Assistant position to assist the Division in its co-ordination role during implementation.

**Work Activities of FCAP 1994/95**

The following regional projects were identified by the Technical Committee of Civil Aviation Officials and endorsed by the Civil Aviation Council of Ministers, for action by the Division during 1994/95:

- To explore the possibility and examine the financial implications of establishing a regional satellite communications network for digital voice and data consistent with ICAO planning and implementation processes for the overall Communications/Navigation/Surveillance Air Traffic Management (CNS/ATM) concept in the region as well as exploring the possibility and feasibility of establishing a regional satellite cyclone monitoring network;
- A study to examine current arrangements on a country-by-country basis in the provision of Flight Calibration Inspection Services throughout the region and suggest possible cost-effective options available to FICs for the adoption of a regional approach to the provision of such services;
- A review of current arrangements on a country-by-country basis in the provision of aviation security systems and services and suggest possible cost-effective options that might be available to FICs for the adoption of a regional approach to the provision of such systems and services;
- A study to examine whether there is a case for establishing a pool of civil aviation expertise as originally identified by ICAO in its Needs Assessment Survey of Civil Aviation infrastructure of all FICs and suggest funding options with the view of achieving a self-sustaining unit for the region;
- A study to examine whether there is a case for establishing a regional Aeronautical Information Services (AIS) office for coordination, collection and distribution of aeronautical information continually required for the safe conduct of air services to and through the region;
- Harmonisation of Civil Aviation Technical Regulation for Forum Island Countries; and
- Rationalisation of Air Services in the Region.

A number of these studies have been completed and reports circulated to member countries, while others were progressing.

Recommendations in the reports were discussed by both the Standing Committee of Civil Aviation Officials and the Council of Civil Aviation Ministers in July and further actions were being undertaken.
The Maritime Division began in 1987 as part of the technical programme administered by the then South Pacific Bureau for Economic Co-operation (SPEC), now the South Pacific Forum Secretariat.

In 1989 what is now the Maritime Division came into being with a mandate to co-ordinate the Forum Maritime Programme, funded largely by the New Zealand Government. New Zealand continued to provide the core budget for the Division.

Objective

Among other things, the objective of the Forum Maritime Programme is to facilitate and co-ordinate human resource development activities aimed at strengthening national capacity. It provides analysis, formulates project proposals and implements projects aimed at enhancing maritime management and policy-making capacity to help develop a safe, cost-effective and efficient maritime sector that meets the needs of the region.

To attain this broad objective, the Maritime Division manages and co-ordinates all the activities in accordance with the recommendations and priorities approved by the Regional Maritime Committee of Officials and endorsed by the Regional Shipping Council of Ministers. As well as providing technical assistance in respect of operation, planning and management, the Division also organises training directed at building national capacity to maximise self-sufficiency in the maritime sector of Forum Island Countries (FICs). These activities are covered in the Division's annual budget.

A breakdown of the Maritime Division's budget for the 1995 financial year is shown below, the emphasis being on human resource development (HRD). At least 56 per cent of the Division's F$1,447,200 budget for this year is devoted to human resources development while a further 17 per cent goes into planning and programming. Technical Assistance account for 13 percent while the remaining 14 per cent is spent on policy and administration.

Staffing

The Division has a Director, a Divisional Assistant (secretary) and a Regional Maritime Legal Advisor whose two-year term is due to expire in October. In May this year, a Regional Maritime Training Coordinator was recruited and this has strengthened the work of the Division. In
the year under review, a Ships Hull Surveyor from Japan joined the Division on a ten-month assignment funded by JICA. This officer has returned to Japan and further assistance is being sought for a replacement to complete the assignment.

Work Programme

In carrying out its mandate, the Division has concentrated in the areas of planning and programming, human resource development (HRD) and technical assistance. Among other things, this involved consultation with FICs on the need to develop an integrated regional maritime development plan compatible with the regional strategy and one which will help countries manage the maritime sector in accordance with international standards and practice. It also involves the provision of maritime legal services so that member countries have a legal framework conducive to meeting their modern maritime needs and to facilitate and co-ordinate training of trainers to maximise self-sufficiency in the maritime sector.

As well as facilitating and co-ordinating technical assistance that seeks to provide alternatives for improving shipping services between countries and determining the viability of regional or sub-regional services, the Division also seeks new sources of funding for priority projects.

In carrying out its mandate, the Division also co-operates with other members of the South Pacific Organisations Coordinating Committee (SPOCC) in the execution of related activities and development of new maritime projects.

Funding

New Zealand

Besides its funding support for the core budget of the Maritime Division, the New Zealand Government also funded the following projects during the year under review:

- Dangerous Goods Training of Trainers Course;
- Pacific Forum Line (PFL) Review;
- South Pacific Port Worker Training Code; and
- Regional Marine Training Coordinator.

Canada

Funding by the Canadian Government has enabled the following projects to be undertaken:

- Development of a Regional Maritime Training Plan. Completed in 1993, the study, among other things, reviewed marine education and training activities in FICs and determined market demand for seafarers and types of knowledge and skills required both for domestic and international needs.
- Regional Maritime Legal Advisor. As noted, this officer’s two-year contract expires in October this year. The Canadian Government has given approval on an 18-month extension to this project. During this period, the following had been accomplished:
  (i) Completed Country Information for all Forum Island Countries.
  (iii) Held Regional Maritime Legal Workshop.
  (iv) Reviewed various aspects of Fiji’s Marine Regulation 1990.
  (v) Delivered a number of lectures to students of the Ocean Management Resources Programme at USP.
  (vi) Completed first draft of Solomon Islands Shipping Act.
  (vii) Drafted amendment to Tonga Ship...
ping Act and reviewed 12 Shipping Regulations.

(viii) Counterparts from Cook Islands and Fiji undertook the Regional Maritime Legal Internship Programme (6 weeks).

(ix) Finalised Shipping Act and Ports Authority Act and drafted Vessel Registration Regulations for Cook Islands.

(x) Joint Maritime Legal Drafting session between Western Samoa and Cook Islands held in Rarotonga (2 weeks).

(xi) Completed drafting several sets of Shipping Regulations and finalised Port Authority Act for Western Samoa.

(xii) Draft Ports Authority Act for Papua New Guinea, new By-laws and Briefing for National Executive Council.

(xiii) Reviewed FSM Shipping Regulations.

(xiv) Draft regional Marine Pollution Act.

(xv) Drafted amendment to Fiji Marine Act 1986 in respect of the Power of Mortgagee and other aspects.

(xvi) Make significant amendments to the National Maritime Act of FSM

(xvii) Draft Prevention of Marine Pollution Bill for Tonga and appeared before the Law Reform Committee.

FRANCE

Port Training Needs Analysis Study.

At the request of both the South Pacific Forum Secretariat and the South Pacific Ports Association (SPPA) the Government of France funded this study which was undertaken by a French consultant and a Pacific Island national. The consultant’s report has been circulated to FICs for their comments.

Seminar on Port State Control

The French Government has indicated its interest in supporting this seminar which is expected to be convened later this year.

FORUM SECRETARIAT

Through its extra-budgetary allocations, the South Pacific Forum Secretariat is funding the following projects:

- Strategic Planning Workshop for Senior Shipping Management; and
- Combined Petroleum & Chemical Tanker Safety Course.

Relations with other Regional and International Organisations

The Maritime Division continued to hold dialogue with a number of regional and international organisations in the execution of its various activities and the development of new projects. These organisations include members of the SPOCC organisations.

ESCAP

Co-operation with ESCAP is through its Pacific Operations Centre in Port Vila, Vanuatu.

International Maritime Organisation (IMO)

The IMO continued to provide useful information to the Secretariat on the status of International Conventions. Some member countries have asked about procedures on IMO membership and accession to relevant maritime regimes.

JAPAN

Ship Hull Surveyor Training Programme

Under Japan International Cooperation Agency (JICA) technical assistance, a Japanese expert (ship hull surveyor) joined the Division to undertake a 10-month training programme and to prepare training materials and ship survey manuals for FICs. As noted, the expert has returned to Japan last year at the end of his tenure.
South Pacific Ports Association (SPPA)

The Division continued to work together with SPPA in facilitating training through fellowships and practical attachments for its members. The South Pacific Forum Secretariat attended its annual meeting.

UNCTAD and ILO

Both these organisations have provided assistance in the area of training through the Division and scope for further co-operation is good.

Meetings

The Maritime Division was also represented at the following meetings which were held during the year under review:

- ILO/UNCTAD Regional Workshop on Port Training Needs in the Asia/Pacific Region, Colombo, 24-28 October 1994;
- 20th South Pacific Ports Association Conference, Napier, New Zealand, 13-16 November 1994;
- Tripartite Seminar on Social and Labour effects of Structural Adjustment on the Port Industry of Selected Asian and Pacific Countries, Thailand, 15-21 March 1995; and
- FFA 9th Regional Fisheries Surveillance Meeting, Honiara, Solomon Islands, 4-6 April 1995.
With its full staff complement on board for 1994/95, the Trade and Investment Division's achievements were considerable and were in a diverse range of activity areas. Its core objectives were to offer technical assistance; provide training opportunities; disseminate trade and investment information, and implement programmes to facilitate and complement export development; encourage cost effective import procurement activities; and promote foreign and domestic investment in the Forum Island Countries (FICs). These objectives were met and surpassed during the year.

The Division's work programme emphasised activities aimed at stimulating private sector development; providing financial assistance to encourage exports and develop industrial skills; improving the investment climate in the region; and increasing awareness in the FICs of developments in the international trading environment.

The Division devoted time and resources to further developing its information resources, establishing new guidelines and assessment procedures for assistance programmes, and liaising with the FICs to ensure that programmes and activities reflect the changing needs of the region. In addition to the regular and on-going provision of information, advice and financial assistance to the private sector and governments in the FICs during 1994/95, the Division also had a number of major highlights.

**Highlights of 1994/95**

**TRADE & INVESTMENT MISSION TO THE PEOPLE’S REPUBLIC OF CHINA**

The first ever trade and investment mission of 15 FIC representatives, led by the Division’s Project Officer (Industry & Investment) visited Beijing, Shanghai and Guanzhou for 12 days in November. The mission was highly successful in establishing business contacts for FICs and also the possibility of establishing in China a PRC Government-funded import sourcing office for the FICs.

**WORKSHOPS AND SEMINARS - A COMMITMENT TO ENHANCING FIC KNOWLEDGE AND SKILLS**

The strong commitment of the Division’s staff to ensure FIC companies, individuals and organisations are provided with on-going opportunities to develop their knowledge and skills was reflected in the staging of six major workshops and seminars during the year on the following topics: “Implications of NAFTA on the FICs”, in Suva; “Business Management for Small to Medium Enterprises (SMEs)”, in Rarotonga; “Indigenous Business Associations”, in Port Moresby; “Food Processing”, in Tonga; “Fresh Produce Export”, in Honiara; “Taiwan Market for Agricultural Products and Tourism”, in association with the PECC PIN Task Force in Taipei.

**DEVELOPMENT OF UNIQUE BIO-INDUSTRIES SEMINARS - OKINAWA, JAPAN & SUVA, FIJ**

These special seminars increased
awareness in the FICs of the potential to develop unique bio-industries in the FICs and export to Japan and established markets. The Division facilitated the participation of representatives from 12 FICs at seminars held in Okinawa, Japan in November 1994 and in Suva in March 1995. The Japanese Government has confirmed its strong interest in funding this project for several more years.

Taiwan Training Attachments

During the 12 month period, the Division facilitated the participation of senior trade officials from the Federated States of Micronesia, Kiribati, Niue, Vanuatu, and Western Samoa in intensive six week training programmes in Taiwan on trade and investment promotion. The project is on-going with the Taiwan/ROC government supporting the training attachments for a further 12 months.

Junior Achievement - Business Education for South Pacific Youth

Reflecting the importance of business and economic education programmes for young people, the Division assisted the development of Junior Achievement International (JA) programmes in Tonga and Western Samoa. The JA programme is a partnership between the business community and schools to bring practical business and economic training to youth in the South Pacific. The Division strongly supports the programme and will strive to continue assisting the expansion of JA into other FICs in 1996.

South Pacific Economic Exchange Support Centre (SPEESC), Tokyo

The initiative to establish the SPEESC in Tokyo to facilitate trade, investment and tourism linkages with Japan was moved forward considerably during the year. The Division, with the support of trade and industry contacts in the FICs and Forum Member Embassies in Tokyo, provided the major inputs to a feasibility document submitted to the Japanese Ministry of Finance seeking funding support for the office in 1996. The outcome of this study is expected by the end of this year.

Integration of the South Pacific Trade Commission Offices - Sydney and Auckland

In late 1994, the Government of Australia signed a Memorandum of Understanding and the Government of New Zealand signed an Arrangement with the Secretariat for the operation and management of the South Pacific Trade Commission (SPTC) offices in Sydney and Auckland respectively. The integration of the SPTCs more fully into the Secretariat family continued during the year - the offices now fly the Secretariat logo; promotional material and a bi-monthly newsletter covering the activities of the Division and the SPTCs was produced; and quarterly meetings between the offices held.

South Pacific Trade Directory

A major output from the European Union-funded Strengthening of Na-
tional Chambers of Commerce project was the publication of the 400-page South Pacific Trade Directory. The Directory provided contact information on thousands of companies and organisations in Fiji, French Polynesia, Kiribati, New Caledonia, Papua New Guinea, Solomon Islands, Tonga, Tuvalu, Vanuatu and Western Samoa. The directory is also available on computer disk for IBM-compatible systems.

**Asia Pacific Economic Cooperation (APEC)**

Continued efforts were made to increase FIC interaction with APEC with a view to keeping the FICs up to date with the rapid developments in the APEC economies. Activities included the commissioning of a study on how the FICs can benefit from the South Pacific Forum's APEC observer status; participation in the APEC SME Ministerial Meeting in Osaka; dissemination of information on the investment regimes of APEC member economies and the APEC non-binding investment code; and facilitating the participation of FIC trade and industry officials at APEC meetings.

**World Trade Organisation**

The completion of the Uruguay Round and the establishment of the World Trade Organisation (WTO) saw the Division providing direct advice and also funding experts to assist a number of the FICs (Solomon Islands, Vanuatu, Tonga, Western Samoa) to assess the implications of membership of the WTO.

**Regional Long Term Sugar Agreement**

The Division facilitated the meeting of Parties and the re-signing of the Regional Long Term Sugar Agreement until 1998. The Parties to the Agreement are Fiji as supplier, and Kiribati, Solomon Islands, Tonga, Tuvalu and Western Samoa as buyers. The tender for the purchasing agency under the Agreement was also concluded. A purchase agent for the agreement year (August 95 - April 98) is yet to be appointed.

**FIC Marketing Support Fund (MSF) & The Industries Development and Training Project (IDTP) - direct financial assistance for FIC firms**

These on-going funding programmes continue to be of real value at the enterprise level in the FICs. The MSF provides FIC entrepreneurs with access to financial assistance to initiate and develop exports of their products. IDTP funds expert advisers and training attachments to increase skills and efficiency in FIC manufacturing and processing industries.

A survey of MSF assistance undertaken in early 1995 indicated that, on average, for each dollar of assistance provided, export business of $100 was generated. Assistance was provided to a diverse range of companies and industry areas: coffee, taro chips, handicrafts, nails, tropical nuts, furniture, aquarium fish, jams, beer, tourism services, pasta, garments, fisheries, forestry operations, light engineering, cocoa, vanilla, squash, ginger, pawpaws, kava, pepper, fruits and vegetables and others.
Telecommunications world-wide, and no less in the Pacific continue to set a very fast pace as industries and governments strive to use latest communications technologies to facilitate microeconomic reform to maintain their competitive performance.

Over the last year there has developed specific information created in the Pacific, by Pacific people is vital if Pacific trade is to survive and prosper.

The Regional Telecommunications Programme has adapted to these changing realities and to the needs to address the institutional and regulatory issues underlying the continuing development of the information infrastructure in the Pacific.

DEVELOPMENT AND INFORMATION SERVICES

The objective of the Development and Information Services sector of our activities is to assist Forum Island Countries define policies and implement programmes which optimise regional cooperation and building national self-reliance in telecommunications.

In this arena the Division has established an electronic bulletin board for the easy distribution of regional telecommunications information, commissioned consultancies to review telecommunications legislation and telecommunications training in Solomon Islands, sponsored a joint seminar with the Asia Pacific Telecommunity on telecommunications in rural and remote areas, conducted a Pacific seminar on Policies and Technologies for Pacific Telecommunications development and commissioned a report on the best applications and strategies for the use of Low Energy Monitoring Equipment.
Earth Orbit Satellites (LEOs) in the future in the Pacific.

This portfolio of projects has involved all of the Forum Island Countries and in addition Palau and Tokelau, and has opened up opportunities for continuing activities in the policy, regulatory and technology arenas and which show promise of widespread benefits from a regional approach to these opportunities.

Human Resource Development (HRD)

The objective of our HRD Programme is to provide a programme which emphasises regional cooperation and utilises world-wide training expertise and knowledge unavailable to or too expensive for individual countries, and which delivers significant benefits to small island countries.

In 1993/94 the Telecommunications Human Resource Development Programme continued its recent trend to diversify the training programme to include management, marketing, and Human Resource Development Programme continued its recent trend to diversify the training programme to include management, marketing, and Human Resource Management topics in the programme.

The HRD programme included the deployment of an ITU management training specialist for six-months at the Fiji and Solomons Telecom Training Centres; and a total of eight courses and workshops, three of which were on technical or technology subjects, three on management in the telecommunications business, and two on Human Resource Management.

In-country training and training attachments overseas made up the remainder of the HRD programme which in total delivered approximately 1500 person days of training.

Institutional Reform

Institutional reform is as valid for the Regional Telecommunications Programme as it is for the telecommunications sectors of Forum Island Countries, and it continues to attract attention on both fronts as governments and regional organisations grapple with both the opportunities and the problems involved.

For the Regional Telecommunications Programme, the Budget FOC meeting of 1994 approved a five-year Strategic Plan which proposed new memberships, new sources of funds and a new form governance, yet to be defined, and work has proceeded to define those changes in detail.

In Forum Island Countries, PNG has proposed the separation of Posts & Telecommunications and the setting up of a new regulatory authority for Telecommunications and Fiji has licensed a new carrier for mobile telephone services.

Acknowledgements

The Regional Telecommunications Programme wishes to acknowledge the continuing and welcome financial support from Australia, New Zealand and the UNDP, and the generous support in kind from the ITU, the APT, the APEC Telecommunications Working Group and the Pacific Telecommunications Council.
There was an increased level of programme activity during 1994/95 due primarily to the commencement of the Lomé III Pacific Regional Energy Programme and the associated increase in the Division's staffing level.

The major thrust of the Division's Energy Programme remains in the areas of institutional strengthening and technical assistance. The Division's activities include energy policy and planning assistance; pricing and operational issues in the petroleum sector; training and technical assistance in the electric power sector; the development of national and regional energy databases; and co-ordination of regional energy sector activities.

Funding support for the Division's Programme is provided by the European Union, UNDP, Germany, Australia, New Zealand, Japan and France.

Energy Policy and Statistics

Continued assistance in formulating national energy policies was provided to five FICs during the year. National Energy Policy Statements are available in draft form for four countries, while Tuvalu Government formally adopted its Energy Policy Statement in June.

The Division is assisting FICs with the establishment of a standardised energy supply and demand database. The common format will ensure compatibility of data for regional data series.

Small Energy Projects Programme
The Small Energy Projects Programme provides a source of discretionary funds to assist FICs in meeting energy sector needs. It provides support for both national and regional projects and continues to be a very useful and flexible component of the Forum Energy Programme. During the year, nine new projects were commenced at a cost of F$150,000, bringing the total number of projects underway in this period to fifteen.

Activities in this programme included installation of wind & solar monitoring in Fiji, Tonga, Vanuatu, Cook Islands and Niue; the commencement of a regional computer virus protection project; completion of booklets on commercial buildings energy efficiency and household energy conservation; commencement of a regional solar resource data project; installation of efficient lighting in Mitiaro Island, Cook Islands; provision of power demand analysers for the Cook Islands & Niue; the completion of DC converter project for Kiribati Solar Energy Company; commencement of photovoltaic pumping system for Niue; commencement of low-cost solar water heater project in Tonga; commencement of meter test bench project for Solomon Islands Electricity Authority; and satellite earth station photovoltaic power system refurbished in Tuvalu.

Lomé II Pacific Regional Energy Programme

The Lomé II Programme was largely finalised. Activities centred on final reporting, administrative and warranty claim procedures for the Western Samoa Energy Conservation project, and continued implementation of the regional photovoltaics project. Installation of 500 new and upgraded PV systems in Fiji, Tonga, Tuvalu and Kiribati was completed in 1994/95, and follow-up visits to inspect installations and strengthen institutional structures were made.

Lomé III Pacific Regional Energy Programme

The Lomé III Programme aims to increase the ability of the eight Pacific ACP States to effectively plan and manage their national energy sectors. The full complement of long-term Programme staffing was achieved during the year.

Initial missions to all ACP States were undertaken to provide briefings on the Programme to relevant Ministries and power utilities and to assess training and technical assistance needs. A comprehensive manpower development programme for technical staff has been developed for implementation over the next three years. As far as possible, the programme will utilise regional expertise and regional or national training institutions. In the power sector, for example, a technical assistance contract was established with the Pacific Power Association to support inter-utility co-operation and the exchange of specialists among utilities.

In order to bridge the gap between programme inception and full establishment of staffing within the Division, training for energy staff from ACP States was provided at the Asian Institute of Technology, Bangkok, in rural electrification, solar pumping, solar refrigeration and energy data survey.

Workshops were conducted on meter-reading and billing systems for power utility personnel and on energy policy and planning for senior energy and finance officials. Support for participation by non-ACP States in both workshops was provided through sources other than Lomé III funding.

Power Sector Activities

Two missions were completed by the
consultants FICHTNER for the Deutsche Gesellschaft für Technische Zusammenarbeit (GTZ) Regional Energy Counselling Project. Work in Vanuatu included the identification of a micro hydro power site, the preparation of a hydro-power resource inventory and the preparation of a number of feasibility studies. Preliminary discussions were held in Fiji to identify their requirements for 1995. A workshop on rural electrification planning was conducted for participants from eleven member countries.

Under the UNDP-funded diesel engine maintenance training programme, eight training courses were convened throughout the region during the year. Seven countries have received support under this programme since its inception. This programme is due to finish at the end of 1995.

The UNDP-funded Regional Power Sector Assistance Project continued for its second year, providing technical assistance and technical and management training support to the electric power utilities in the region. The major focus of the project was in the areas of strategic corporate planning and demand side management (DSM), both of which aim to improve the overall efficiency of utility operations. During the year draft corporate plans were drawn up for six utilities and DSM potential studies completed for ten utilities. Over the past year, five technical training courses and six management workshops were conducted. In addition, short-term technical assistance was provided to utilities in Western Samoa, Niue, Marshall Islands, Tuvalu, Palau, Yap and Solomon Islands.

**Petroleum Sector Activities**

Demand for petroleum-related services continued at a high level in 1994-95. Assistance was given to Fiji, Tonga, Niue, Western Samoa, Vanuatu, the Federated States of Micronesia and Palau in pricing, monitoring and petroleum supply contract arrangements. The Division also provides an on-going daily petroleum product price and freight rate information service to assist countries in their petroleum price and contract monitoring activities.

The Brisbane Forum considered the considerable economic and environmental benefits offered by adoption of new motor spirit standards and recommended that FICs change the quality of motor spirit to low octane, low lead. If the potential cost savings of this change in motor spirit quality are to be realised, FICs cannot adopt a new grade independently of each other. Most countries will only be able to effect the change when it has been adopted by Fiji. A decision by Fiji is expected in the second half of 1995.

The Pacific Island Petroleum Storage and Handling Standard was finalised and distributed to all FICs in September 1994 together with a Guide designed to assist the user in understanding the requirements of the Standard.

The Division is co-ordinating a UNDP-funded regional waste oil study which began in 1994. The study will quantify the amount and type of waste oil that is disposed of in FICs on a country by country basis and document the current methods of disposal. The results of the study will be used to develop guidelines on the handling, storage and disposal of waste oil in an environmentally acceptable manner.
The outcome of the 1994 South Pacific forum in Brisbane, Australia, with emphasis on sound management of resources underpinned the three broad work programme strategies of the Economic Development Division.

Strengthening national capacities to ensure sound economic and environmental activities remains the Division's focus. As well, the Division maintains its key role in aid co-ordination, focusing on effective co-operation between countries and organisations involved in the region's development process.

It provides advice to the Secretary General in his capacity as the Regional Authorising Officer (RAO) in the implementation of the EU-funded Lomé III and Lomé IV regional programmes.

The Division also acts a secretariat for servicing the annual summit of the Small Island States as well as providing special funding for projects, technical advice and backstopping for meetings and overseas missions.

In summary, the focus of the Division falls under three main areas, namely:

- Development Co-operation and Co-ordination;
- Research, Analysis and Advice; and
- Specialised Economic Assistance, with particular attention to the disadvantaged nations and Small Island States (SIS).

The following summary highlights the Division's main activities during the 1994/1995 year:

- The historic first meeting of South Pacific Forum Finance Ministers was held at the Forum Secretariat in Suva on 21 February. It was organised at the behest of South Pacific Forum Leaders to give Finance Ministers an opportunity to discuss amongst themselves several issues of common concern, which have a major impact on economic development in the Pacific region.

In a Joint Statement released at the end of the meeting, Ministers noted the importance of budgets which incorporate medium and longer term targets; the benefit of integrating budgets to cover all aspects of expenditure, both recurrent and capital; and the need to impose stringent expenditure control mechanisms. Ministers committed themselves to ensuring that essential government services were provided efficiently and were of high quality, while seeking to transfer out of the public domain those services which could be better provided by the private sector. On resource issues, the Finance Ministers focused on the objectives of more effective management and maximum return, underlining the budgetary consequences of resource use and the need for an integrated sectoral approach to development. They expressed support for recent progress at the regional level in the forestry and fisheries sectors.

- The Fourth Pacific Island Countries/Development Partners Meeting was held in Suva on 22-23 February 1995. It was attended by over 120 participants representing Pacific Island Countries (PICs), donor countries, regional organisations and international agen-
to member countries' development prospects. Two such bulletins entitled *Trends and Developments* had been published. Publication of the bulletin every three to four months is now established as part of the Division's regular programme. The content and format have become progressively more ambitious and the circulation list has expanded significantly.

- As part of the region's effort to develop closer links with ASEAN, a study visit to the ASEAN Secretariat was undertaken. The aims of the visit were to develop a clear understanding of the current structure and functions of the Secretariat, and to identify possibilities for further collaborative activities.
- The Secretariat provided technical and logistical support for the November 1994 *Fact-Finding Mission to the Caribbean* and Commonwealth Secretariat led by the Prime Minister of the Cook Islands. The objective was to identify development initiatives successfully pursued by the Caribbean that might be considered by the Small Island States. The Mission held meetings with the Governments of Guyana, St Lucia, Barbados, Jamaica and a number of regional bodies as well as the Commonwealth Secretariat. The mission report will be discussed at the forthcoming SIS Meeting in Niue (October 1995).
- A study got underway in early 1995 aimed at identifying reasons for *poorer economic performance in the South Pacific* as compared to Caribbean island nations. The study proposal was endorsed by the Committee on Regional Economic Issues and Trade (CREIT) in 1994. The Brisbane-based Foundation for Development Cooperation was contracted to conduct the study on behalf of the Secretariat, using consultants from both the Pacific and Caribbean regions.
- The Secretariat and the South Pacific Commission provided support services, facilitating PIC participation at the *International Conference on Population and Development* in Cairo in September 1994. The region was represented by fourteen Pacific Island Countries, as well as a number of NGOs attending the NGO Forum. The Cairo Conference saw the adoption of the Programme of Action which outlined a number of population and development issues and called on the national governments to incorporate population concerns in their development priorities and strategies. It also called on the international community to devote sufficient resources to implement population activities through their ODA programmes.
- The Secretariat also provided technical support to the South Pacific Commission in its role as coordinating agency for the *World Summit for Social Development* held in Copenhagen in...
March 1995.

- The Secretariat-developed Database of development assistance (at the regional level for the period 1985-1992) has been useful in assessing the sectors to which regional assistance has been directed and the level of concentration. The Database has significantly facilitated the development of the Regional Strategy. The Database information includes donor, implementing institution, benefiting countries, purpose, sector, expenditure (or commitments) and duration of the project. Information from this database is available to those who need it.

- Over F$500,000 was made available specifically to four of the smallest island states of the South Pacific Forum under the Smaller Island States Development Fund and the special facility for assisting their participation in meetings organised by the Secretariat.

- Thirteen fellowship awards with trainees drawn from nine of the 13 Forum Island Countries were made in 1994. Areas of training attachments included port and shipping management, trade and industry, journalism, telecommunications, agricultural/forestry, policing, development banking, marketing, broadcasting, energy, and immigration.

- The Short Term Advisory Service expenditure in all previous years has always exceeded allocated funds. But in 1994 only five requests were received and funded. Areas covered included audit training, management reviews, asset valuation, and land tenure reviews.

- As directed by the South Pacific Forum in Brisbane, the Secretariat facilitated the preparation of a Logging Code of Conduct for the six Forum members with significant forestry assets - Australia, Fiji, New Zealand, Papua New Guinea, Solomon Islands and Vanuatu. The draft code was discussed at two regional meetings and will be tabled at this year's Forum meeting. In support of this process, a Forestry Negotiating Skills Workshop was organised by the Secretariat for senior forestry officials of Fiji, Papua New Guinea, Solomon Islands and Vanuatu from 12-16 December 1994.

- In pursuing the goals of Agenda 21, the Commission on Sustainable Development (CSD) was established by the United Nations. As an observer, the Secretariat has been active in influencing the shape of the CSD's multi-year work programme. The programme covers relevant sectoral areas which are of importance to the Secretariat's own work programmes including the economic and trade areas, energy, transport and communication and forestry. The Secretariat's participation in the CSD helps ensure continuity of regional effort at the international level as well as ensuring that the interests of the region are adequately considered.

- The Secretariat liaises with South Pacific Regional Environment Programme (SPREP) on regional and international environmental matters. Significant areas of liaison include the implementation of the South Pacific Sea Level and Climate Monitoring Project, the hazardous wastes convention, follow-ups to UNCED and the Barbados Conference, and the issues of Forestry and Biodiversity at the CSD.

RELATIONS WITH EXTERNAL DONORS

All 15 Forum member countries indi-
rectly support, via their annual contributions to the Secretariat, the work programme activities of the Secretariat pursued through the extra budget.

Australia and New Zealand continue to provide extra budget resources to the Secretariat as direct contributions to the work programmes. For a number of Divisions these two member countries are the major donors.

JAPAN

A grant of F$845,000 was provided by the Japanese Government to the Secretariat for small industries development, energy programmes, law enforcement, telecommunications and human resource development and training.

COMMONWEALTH SECRETARIAT

The Commonwealth Fund for Technical Co-operation (CFTC) met the cost of a consultant to be part of the team which reviewed the Secretariat. In March 1995 an MOU between the two Secretariats was signed.

FRANCE

The French Government agreed to provide funding assistance of up to FF2,223,000 (about F$600,000) for 1994/95. Assistance is being used to fund development projects in the areas of energy, telecommunications and trade/economics.

EUROPEAN UNION

Through the Lomé Regional Programmes, the EU continues its provision of significant technical assistance to the Secretariat.

UNITED NATIONS DEVELOPMENT PROGRAMME

Regular contact was maintained with UNDP representatives in Suva during the period under review. A total of F$1,468,000 is expected from UNDP in 1995 for funding of projects in the areas of Civil Aviation, Telecommunications, Trade and Investment, Energy and Law Enforcement.

CANADA

Funding assistance in the maritime sector continues under the Canada South Pacific Ocean Development Programme (CSPODP). Provision of the Regional Maritime Legal Adviser which commenced in October 1993 is continuing.

TAIWAN/REPUBLIC OF CHINA (ROC)

Taiwan/Republic of China agreed to provide funding assistance of up to US$364,209 to the Secretariat for projects in the areas of Trade and Investment, Small Business Development, Human Resource Development and Information/Publicity.

MULTILATERAL FINANCIAL/DEVELOPMENT INSTITUTIONS

The Secretariat maintains good working relations with the ADB, the World Bank and the IMF. The ADB continues to produce the Pacific Island Economies Reports. All three actively participated in the 1995 PIC/Development Partners Meeting and acted as a resource for both the Finance Ministers and the Regional Planners Meeting. The World Bank brought forward its plans for the publication of its Economic review of the region in order for it to provide the technical underpinning for the Finance Ministers Meeting.
In pursuit of the South Pacific Forum Secretariat’s Legal and Political objectives, the Division’s Programme of Work falls largely into three general areas:

- law enforcement cooperation
- political, security and other international liaison matters

In-house specialist legal tasks

A feature over the past 12 months has been the continuing increase in resources devoted to law enforcement, in line with the South Pacific Forum’s 1992 “Honiara Declaration” on law enforcement cooperation. Two major new projects were launched in 1995—the South Pacific Police-Customs Drug Enforcement Project, and a programme of legislative drafting in pursuit of the legal objectives of the Declaration. These two projects are likely to continue as the main focus of the Division’s resources.

While the resources devoted to the other two areas have not changed substantially, the focus of the international liaison role continues to shift towards economic policy issues in support of the economic development objectives of other divisions. One particular new initiative in this area in 1994 was the achievement of UN Observer Status for the South Pacific Forum, and servicing the observership at the 1994 General Assembly.

**Law Enforcement Cooperation**

The emphasis in this area was on strengthening implementation of the Honiara Declaration in cooperation with the Pacific Islands Law Officers’ Meeting (PILOM) and the Commonwealth Secretariat, looking especially at extradition legislation, and ratification and implementation of the 1988 UN Convention Against Illicit Trafficking in Narcotics Drugs and Psychotropic Substances.

In the Customs/Police area, besides the Drug Enforcement Project, which focuses on training and capacity building in Forum Island Countries, administrative
support to the Customs Heads of Administration Regional Meeting (CHARM) has been provided. Because the Declaration stressed that the South Pacific Forum system has primarily a coordinating role in the law enforcement area, implementation being better handled by specialist agencies, a good deal of work went in to strengthening links with specialist regional agencies, and also with international organisations working in these areas especially the United Nations International Drug Control Programme. The Division also organised a meeting of Regional Prisons Administrators.

**Political, Security and International Liaison**

Liaison with extra-regional countries and organisations to promote the South Pacific Forum's interests on international, political, security and economic (in their non-aid aspects) issues was again a very important part of the Division's work. The Post-Forum Dialogue is the key mechanism in bringing this work together. The sixth Post-Forum Dialogue, held in Brisbane after the 1994 Forum, again proved to be a very useful opportunity to explain the Forum's decisions to the partners. Arrangements have been made for the Republic of Korea to join the Dialogue for the first time in 1995. The Division also lent organisational support to those individual South Pacific Forum countries which engaged in a dialogue meeting with Taiwan.

A range of particular issues identified by the South Pacific Forum as important in the region's relations with individual countries and organisations also required monitoring and representations. These include New Caledonia, nuclear issues (in particular coordination of regional representation at the Nuclear Non-Proliferation Treaty Review and Extension Conference, and information dissemination regarding shipments of radioactive materials through the region), discussions on a Joint Declaration of Cooperation with the United States, organising the negotiation of the regional treaty on hazardous wastes, and, as noted, servicing the new observer status at the UNGA.

The Division was also responsible for Secretariat participation in Asia Pacific Economic Cooperation (APEC), and for aspects of furthering relations with the Association of South East Asian Nations (ASEAN) and the Pacific Economic Cooperation Council (PECC).

**Legal Tasks**

In-house legal assistance continued to be provided to other Divisions, especially in the contract area. This remains an important task of the Division. The Division also carried out the Secretariat's functions as depository to several regional agreements, and continued to run a small programme of legal drafting assistance to FICs.
The Administration Division's role is to provide the Secretariat with cost-effective administrative and support systems.

The Division also plays a major role in co-ordinating and servicing the South Pacific Forum meetings, as well as all the meetings hosted by the Secretariat.

The opening of the purpose-built Ryoichi Jinnai Conference Centre last year also provided the opportunity to offer new services. With three conference rooms now available, we can hire them out to Regional and other associated organisations when not required for Secretariat use. The Administration Division has developed and promulgated a policy on the hire and use of these facilities.

During the year the Division played a key role in assisting both the South Pacific Forum Secretariat with the development and implementation of new terms and conditions of employment for the Secretariat, as a result of the SPOCC Review Report. It also assisted other SPOCC organisations in the considerations of which was previously a separate Division. This has involved assisting other Divisions in the development of their long-term plans, and keeping the organisation focused on its corporate objectives.

The Division is constantly looking for continuous improvement in all our internal policies and procedures. Everything from our vehicle replacement programme to our planting and landscaping plan and the introduction of a simple labour-saving device in window envelopes, are all evidence of the Division's commitment to improvement and providing a better service to our internal customers.
Much work has gone into strengthening, improving and consolidating the services provided by the South Pacific Forum Secretariat Library, including the conversion of the Secretariat's old Conference Centre to be the new premises for the Library.

Work on this was due to be completed by July this year. The new premises will provide the much-needed user, shaft and storage space.

Much remains to be done. In the year under review, a number of pleasing developments have taken place, including the establishment of computer links with external databases and installations of CD-Norm PlantNorm PlantROM drive, fax and telecommunications software, rapid growth in the Collection Section, as well as servicing the marked increase in the volume of external requests for information.

With the appointment of a Librarian earlier this year, the Library now has a full complement of staff.

**Collection**

The Library Collection is now well established and rapidly growing through purchases and donations. A review of the serials collection has been completed with several regional newspapers having been added to the listing. Through short-term professional assistance, indexing and classification of the collection has begun.

**Archives**

Located in the Library, the Archives is a collection of the South Pacific Forum official documents, conference papers, agreed records and various unnumbered publications. Access is restricted.

**Information Services**

The computer link with the USP database set up earlier this year and the installation of the South Pacific Economic Development and Social Database last year was proving invaluable and enabled us to service the increasing demand for both statistical and other data. International collections and databases can be accessed, but costs are prohibitive. A decision will be made soon on CD-ROM databases to which the South Pacific Forum Secretariat can subscribe to enhance its existing Library database. As noted, the quality of information being provided has improved considerably as a result of the modem connection to the USP Library's PASIFIIKA database in February this year.

A suitable software package for the Library is being sought.

**Training**

Training for the Library support staff, has been extended through an informal cooperative arrangement with the University of the South Pacific (USP) Library. Training on library automation, cataloguing, classification acquisitions, and gifts and exchange have been undertaken under this arrangement.

**Professional Development**

To ensure the Librarian keeps abreast of professional developments, establish new and maintain contacts in the profession, it is important that the Secretariat be represented in international and regional conferences of librarians.

Since joining the Secretariat, the Librarian has participated in the '95 Australasian Online & OnDisc Conference in Sydney which reviewed software applications for library, CD-ROM databases, online services and new development in information technology; as the Chair of the IFLA Section on Asia & Oceania, the Librarian attended its annual Regional Standing Committee meeting held in Bangkok.
One prominent feature of the work of the Information & Publications Unit was the provision of extensive news coverage of the Pacific Islands’ Ministerial participation at the International Conference on Population & Development in Cairo, Egypt last year and the World Social Summit which was held in Copenhagen, Denmark in March this year.

This enhanced efforts by the Unit to publicise the organisation’s activities both internationally and in the region. In summary, the activities of the Information & Publications Unit fall under three broad areas - Publicity, Publications, and provision of general information.

In pursuit of publicity for the organisation, the Secretariat attended the Pacific Islands News Association’s (PINA) annual Convention and the Pacific Islands Broadcasting Association’s (PIBA) General Assembly. This contributed significantly to the Secretariat’s good relationship with the media.

The provision of journalism training attachments through the South Pacific Forum Secretariat’s Fellowship Scheme has also helped to strengthen this bond.

For instance, the South Pacific Forum Secretariat last year participated in the PINA Award programme by providing a four-week training attachment as the first Prize for Excellence in Journalism. A young Fiji-Indian journalist was the winner of this inaugural Prize. This effort has been highly supported by the Media fraternity in the South Pacific. Not only does this effort bring about widespread awareness of the organisation and its activities, it also helps consolidate the South Pacific Forum as the pre-eminent regional organisation.

Sustained publicity stance for the South Pacific Forum and the Secretariat’s regional programmes and activities remains the priority focus of the Information & Publications Unit. This is to ensure that both the donors and the Forum Island Countries (FICs) are kept abreast of the Secretariat’s activities at the regional and the international levels.

In pursuit of this goal, every available opportunity is seized to promote the interests and concerns of the South Pacific Forum both internationally and at the regional level. The Unit continued to provide support to the host Government in the area of Media arrangement to ensure that issues raised at the South Pacific Forum’s annual Summit received maximum press and media coverage.

Arrangements for the production of a promotional video on the South Pacific Forum and the Secretariat are continuing. It is hoped that this will be completed by the end of the year.

Publications - Funding difficulties continued to hamper reproduction of existing publications. The South Pacific Forum Secretariat newsletter, however, has continued to be published and has thus served to inform readers of the various activities and programmes run by the organisation.

General Information - Based on the volume of requests for both Secretariat and other publications, it is clear that the Secretariat’s publicity effort is paying off. This growth in awareness is expected to continue as the South Pacific Forum Secretariat seeks to forge further institutional links with similar bodies outside the region.
The Finance Division provides the Secretariat's management and work programmes with finance and accounting services. These include:

- Preparation of monthly operating statements for all divisions;
- Preparation of annual financial statements;
- Funds management;
- Centralised payments and receipts;
- Banking services;
- Payroll preparation for all divisions; and
- Co-ordination of annual work programme and budget.

**BUDGET**

In 1995, the Secretariat's approved Work Programme and Budget totals F$12,533,000 financed from assessed member contributions and donor funds.

The Work Programme and Budget comprises a Regular Budget of F$2,799,000 and Work Programme activities totalling F$9,754,000. These were approved by the Forum Officials Committee at its Work Programme and Budget held at the South Pacific Forum Secretariat headquarters on 28-30 November, 1994.


In addition to the formal Work Programme, further technical assistance and consultancy support is provided to the Secretariat. For 1995 the cost of this support is estimated at F$6,624,000.
## Regular Budget

### INCOME
- Member govt contribution: 1,933, 2,049, 2,131
- Other Sources: 646, 821, 2,049

### EXPENDITURE
- Directorate: 972, 992, 956
- Legal & Political: 223, 226, 259
- Administration: 1,005, 1,185, 1,318
- Finance: 232, 266, 266

### Extra Budget

#### INCOME
- Balance brought forward: 1,497, 2,359
- Contributions from:
  - Australia: 3,272, 2,975, 3,301
  - New Zealand: 965, 1,006, 959
  - Japan: 809, 766, 870
  - European Community: 687, 574, 1,440
  - UNDP/ESCAP: 607, 879, 1,468
  - Canada: 122, 59, 187
  - USAID: 66, 81
  - Commonwealth Secretariat: 30
  - Miscellaneous: 1,035, 217, 836
  - France: 1,035, 217, 836
  - Taiwan: 381

#### EXPENDITURE
- Economic Development
- Energy
- Legal & Political: 1,990, 1,314, 2,121
- Telecommunications: 1,219, 1,699, 2,210
- Trade & Investment: 159, 202, 443
- Civil Aviation: 787, 663, 992
- Maritime: 965, 1,058, 1,484
- Special Projects: 565, 442, 562
- Maritime: 621, 541, 1,286
- Special Projects: 622, 330, 656

### ACTUAL
- 1993: F'$000
- 1994: F'$000
- 1995: F'$000

### ESTIMATED
- 1993: F'$000
- 1994: F'$000
- 1995: F'$000

### APPROVED
- 1993: F'$000
- 1994: F'$000
- 1995: F'$000
1994

**JUL**
04-05 Forum Regional Security Committee, Forum Secretariat, Suva
06-08 Second Meeting on the Draft Treaty Banning Hazardous and Toxic Wastes within the South Pacific, Forum Secretariat, Suva
12 Forum Secretariat/UNDP meeting - Donor Briefing on UNDP’s Pacific Human Development Initiative, Forum Secretariat, Suva
28-29 Forum Officials Committee Pre-Forum Session, Brisbane, Australia
31-02 25th South Pacific Forum, Brisbane

**AUG**
01-05 Energy Database and Information Workshop, Forum Secretariat, Suva
03-04 Sixth Post-Forum Dialogue Partners Meeting, Brisbane
05 Second Taiwan/ROC - Forum Countries Dialogue, Gold Coast, Australia
25-26 NAFTA Seminar, Forum Secretariat, Suva
30-31 Telecommunications Seminar, Forum Secretariat, Suva

**SEPT**
01-02 Regional Telecommunications Committee Meeting, Forum Secretariat, Suva
05-06 Telecommunications Workshop, Suva
08 Sub-Committee of the FOC to consider the SPOCC Review of Terms and Conditions of Employment of SPOCC Organisations, Forum Secretariat, Suva
05-13 International Conference on Population and Development, Cairo, Egypt
20-23 Regional Maritime Legal Workshop, Forum Secretariat, Suva

**OCT**
26-27 Regional Forestry Meeting, Port Vila, Vanuatu

**NOV**
02-04 Working Group on Regional Convention on Hazardous Wastes, Forum Secretariat, Suva
28-30 Forum Officials Committee 1993 Work Programme and Budget Session, Forum Secretariat, Suva

**DEC 1995**
07-09 Forestry Technical Expert Group Meeting, Forum Secretariat, Suva

**FEB**
07-09 Project Steering Committee and C-SPODP II Meetings, Forum Secretariat, Suva.
20-21 Forum Finance Ministers Meeting, Forum Secretariat, Suva
21-23 PICs/Development Partners Meeting, Forum Secretariat, Suva

**MAR**
07 South Pacific Forum Development of Bio-Industries Follow-up Seminar, Forum Secretariat, Suva
13-31 Data Communications & Packet Switching Course, Forum Secretariat, Suva
20-24 Corporate Planning Workshop for Power Utilities, Forum Secretariat, Suva
22-24 Meeting of Telecommunication Companies and Ministries, Forum Secretariat, Suva
27-28 Meeting of Maritime and Telecommunications Ministers Forum Secretariat, Suva

**APR**
03-07 Meeting of Working Group on Draft Regional Convention on Hazardous Wastes, Forum Secretariat, Suva
11 Regional Sugar Agreement Meeting, Forum Secretariat, Suva
25-27 Billing and Metering Systems for Public Utilities, Forum Secretariat, Suva

**MAY**
01-12 Rural Energy Planning Workshop, Forum Secretariat Suva
21-22 South Pacific Organisations Coordinating Committee, Seventh Meeting, Forum Secretariat, Suva
23-24 Joint SPC/Forum Secretariat Development Planners Meeting, Forum Secretariat, Suva

**JUN**
12-15 2nd Regional Heads of Prisons Meeting, Forum Secretariat, Suva
19-29 Seminar on Maritime Radio Communications Services, Forum Secretariat, Suva

**JUL**
04 Seventh Regional Civil Aviation Committee Meeting, Forum Secretariat, Suva
05 Seventh Regional Maritime Committee Meeting, Forum Secretariat, Suva
07 Joint South Pacific Regional Civil Aviation & Shipping Council of Ministers Meeting, Forum Secretariat, Suva

**AUG**
09-11 Telecommunications Trade Show/Seminar, Suva
14-15 Regional Telecommunications Committee Meeting, Forum Secretariat, Suva
15-18 Petroleum Workshop, Forum Secretariat, Suva
**SOUTH PACIFIC FORUM SECRETARIAT STAFF (JUNE 1995)**

**DIRECTORATE**

- Jeremia Tabai | Secretary General | Kiribati
- William Sutherland | Deputy Secretary General (Policy & Services) | Fiji
- Nikenike Vurobaravu | Deputy Secretary General (Programmes) | Ni-Vanuatu
- Iona Whippy | Secretary to Secretary General | Fiji
- Losana Korovulavula | Personal Assistant to DSG(P&S) | Fiji
- Moira Reifer | Personal Assistant to DSG(P) | Fiji
- Alfred Sasako | Info & Publications Officer | Solomon Islands

**ADMINISTRATION DIVISION**

- Christine Collett | Director, Administration Division | New Zealand
- Elenoa Pickering | Personal Officer | Fiji

**CONFERENCE & SECRETARIAL**

- Mele Utoikamanu | Conference Officer | Fiji
- Edweena Sautu | Divisional Assistant | Fiji
- Esther Fisher | Divisional Assistant | Fiji
- Lillian Mitchell | Receptionist/Divisional Assistant | Fiji

**OFFICE & PROPERTY SUPPORT SERVICES**

- Manoa Kaiyanuyanu | Support Services Officer | Fiji
- Pailato Ratuqalovi | Driver/Messenger | Fiji
- Jioji Boila | Driver/Messenger | Fiji
- Florrie Hania | Printer | Fiji
- Eferemo Elder | Head Gardner | Fiji
- Chin Sami | Gardner | Fiji
- Pita Tareguci | Gardner | Fiji
- Josefo Vulaca | Gardner | Fiji

**PURCHASING**

- Glynis Miller | Purchasing Officer | Fiji
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<th><strong>REGISTRY</strong></th>
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<tbody>
<tr>
<td>Uday Prasad</td>
<td>Printer/Machine Operator</td>
<td>Fiji</td>
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<tr>
<td>Gajendra Jit</td>
<td>Registry Assistant</td>
<td>Fiji</td>
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<th><strong>MAINTENANCE &amp; SECURITY</strong></th>
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<tr>
<td>Filimone Boletawa</td>
<td>Property &amp; Maintenance Officer</td>
<td>Fiji</td>
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<tr>
<td>Luke Ratumanaceva</td>
<td>Cleaner/Labourer</td>
<td>Fiji</td>
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<tr>
<td>Laisani Tokarua</td>
<td>Cleaner</td>
<td>Fiji</td>
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<tr>
<td>Laisa Lutu</td>
<td>Cleaner</td>
<td>Fiji</td>
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<tr>
<td>Odrabale Sorowale</td>
<td>Night Watchman</td>
<td>Fiji</td>
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<th><strong>LIBRARY</strong></th>
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<tr>
<td>Donita Simmons</td>
<td>Librarian</td>
<td>Fiji</td>
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<tr>
<td>Iliaspeci Rabuka</td>
<td>Library Assistant</td>
<td>Fiji</td>
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<tr>
<td>Luisa Esrom</td>
<td>Temp/Library Assistant</td>
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<th><strong>CIVIL AVIATION DIVISION</strong></th>
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<tr>
<td>George Vae'a'u</td>
<td>Director, Civil Aviation</td>
<td>Western Samoa</td>
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<tr>
<td>Sailasa Vatucawaqa</td>
<td>Project Officer (Civil Aviation)</td>
<td>Fiji</td>
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<tr>
<td>Margaret Wong</td>
<td>Divisional Assistant</td>
<td>Fiji</td>
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<tr>
<th><strong>ECONOMIC DEVELOPMENT DIVISION</strong></th>
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<tr>
<td>Andrew Needs</td>
<td>Director</td>
<td>New Zealand</td>
</tr>
<tr>
<td>Manase Felemi</td>
<td>Development Cooperation Adviser</td>
<td>Tonga</td>
</tr>
<tr>
<td>Julie Delforce</td>
<td>Economics Adviser</td>
<td>Australia</td>
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<tr>
<td>Iulai Lavea</td>
<td>Economic Planning Officer</td>
<td>Western Samoa</td>
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<tr>
<td>David Esrom</td>
<td>Environment Officer</td>
<td>Australia</td>
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<td>Josefo Maiava</td>
<td>Development Cooperation Officer</td>
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<th><strong>ENERGY DIVISION</strong></th>
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<tr>
<td>Richard Goldberg</td>
<td>Director</td>
<td>Australia</td>
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<tr>
<td>Mike Lawrence</td>
<td>Adviser (Petroleum)</td>
<td>Australia</td>
</tr>
<tr>
<td>Paul Fairburn</td>
<td>Adviser (Power)</td>
<td>New Zealand</td>
</tr>
<tr>
<td>Felix Gooneratne</td>
<td>Project Manager (Power Sector)</td>
<td>Australia</td>
</tr>
<tr>
<td>Brett Jacobs</td>
<td>Adviser (Information &amp; Statistics)</td>
<td>Australia</td>
</tr>
<tr>
<td>Suresh Raj</td>
<td>Training Coordinator</td>
<td>Fiji</td>
</tr>
<tr>
<td>Nick Wardrop</td>
<td>Energy Officer</td>
<td>Australia</td>
</tr>
<tr>
<td>Park Yuen</td>
<td>Project Officer (Operations)</td>
<td>Fiji</td>
</tr>
<tr>
<td>Gordon Chang</td>
<td>Admin/Finance Officer</td>
<td>Fiji</td>
</tr>
<tr>
<td>Rave Tuatoko</td>
<td>Divisional Assistant</td>
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<thead>
<tr>
<th><strong>FINANCE DIVISION</strong></th>
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<tbody>
<tr>
<td>Richard Greenfield</td>
<td>Director</td>
<td>Australia</td>
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<tr>
<th><strong>LEGAL &amp; POLITICAL DIVISION</strong></th>
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<tbody>
<tr>
<td>David Blackstock</td>
<td>Director</td>
<td>New Zealand</td>
</tr>
<tr>
<td>Andie Fong Toy</td>
<td>Legal &amp; Political Officer</td>
<td>New Zealand</td>
</tr>
<tr>
<td>Pius Saun</td>
<td>Law Enforcement Liaison Officer</td>
<td>Papua New Guinea</td>
</tr>
<tr>
<td>Unaisi Vekoso</td>
<td>Divisional Assistant</td>
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<tr>
<th><strong>MARITIME DIVISION</strong></th>
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<tbody>
<tr>
<td>Chris Rupen</td>
<td>Director, Maritime Division</td>
<td>Papua New Guinea</td>
</tr>
<tr>
<td>Angus Scotland</td>
<td>Reg. Maritime Training Coordinator</td>
<td>New Zealand</td>
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<tr>
<td>Inise Rabukawaqa</td>
<td>Divisional Assistant</td>
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<tr>
<th><strong>TELECOMMUNICATIONS DIVISION</strong></th>
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<tbody>
<tr>
<td>Edmond Durand</td>
<td>Director</td>
<td>Australia</td>
</tr>
<tr>
<td>Yugeshwar Prakash</td>
<td>Telecoms Training Coordinator</td>
<td>Fiji</td>
</tr>
<tr>
<td>Peter McQuarrie</td>
<td>Project Officer (Telecoms)</td>
<td>Fiji</td>
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<tr>
<td>Beth-Ann Petersen</td>
<td>Divisional Assistant</td>
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<tr>
<th><strong>TRADE &amp; INVESTMENT DIVISION</strong></th>
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<tbody>
<tr>
<td>Peter Osborne</td>
<td>Director</td>
<td>Australia</td>
</tr>
<tr>
<td>Rima Ravusiro</td>
<td>Project Officer (Trade)</td>
<td>Papua New Guinea</td>
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<tr>
<td>Edgar Cocker</td>
<td>Project Officer (Marketing)</td>
<td>Tonga</td>
</tr>
<tr>
<td>Lait Kumar</td>
<td>Project Officer (Investment &amp; Investment)</td>
<td>Australia</td>
</tr>
<tr>
<td>Adi Tikonaimaleya</td>
<td>Divisional Assistant</td>
<td>Fiji</td>
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<tr>
<th><strong>CONSULTANTS</strong></th>
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<tbody>
<tr>
<td>Peter Metham</td>
<td>Computer Services Consultant</td>
<td>United Kingdom</td>
</tr>
<tr>
<td>Peter Heathcote</td>
<td>Legal Adviser (Maritime)</td>
<td>Canada</td>
</tr>
<tr>
<td>Gerhard Zieroth</td>
<td>Energy Officer</td>
<td>Germany</td>
</tr>
<tr>
<td>Albrecht Kaupp</td>
<td>EC Funded Consultant (Energy/Prep Lome III)</td>
<td>Germany</td>
</tr>
<tr>
<td>John Dingle</td>
<td>EC Funded Consultant (Energy/Prep Lome III)</td>
<td>Germany</td>
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