

**PACIFIC ISLANDS FORUM SECRETARIAT
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2002**



PACIFIC ISLANDS FORUM SECRETARIAT

Pacific Islands Forum Secretariat

Secretary General's Statement

In my opinion, these financial statements have been properly prepared so as to show a true and fair view of the Secretariat's activities for the year ended 31 December 2002, and the financial state of affairs as at that date.

Dated at Suva this *5th* day of *August* 2003.

A handwritten signature in black ink, appearing to read 'W Noel Levi', is written above a solid horizontal line.

W Noel Levi, CBE
Secretary General



Chartered Accountants

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Independent auditors' report to the members of Pacific Islands Forum Secretariat

Scope

We have audited the financial statements of Pacific Islands Forum Secretariat for the financial year ended 31 December 2002, consisting of summary statement of income and expenditure, the balance sheet, statement of changes in funds, statement of cash flows and accompanying notes, set out on pages 3 to 16. The Secretariat is responsible for the preparation and presentation of the financial statements and the information they contain. We have conducted an independent audit of these financial statements in order to express an opinion on them to the members of the Secretariat.

Our audit has been conducted in accordance with Fiji Standards on Auditing to provide reasonable assurance as to whether the financial statements are free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial statements are presented fairly in accordance with Fiji Accounting Standards and the Secretariat's regulations so as to present a view which is consistent with our understanding of the Secretariat's financial position and the results of its operations.

The audit opinion expressed in this report has been formed on the above basis.

Audit opinion

In our opinion:

- (a) proper books of account have been kept by the Secretariat, so far as appears from our examination of those books; and
- (b) the accompanying financial statements of the Secretariat, which have been prepared under the historical cost convention stated in Note 1 to the financial statements:
 - (i) are in agreement with the books of account;
 - (ii) to the best of our information and according to the explanations given to us:
 - (a) give a true and fair view of the state of affairs of the Secretariat as at 31 December 2002 and of the results and cashflows of the Secretariat for the year ended on that date; and
 - (b) give the information required by the Secretariat's regulation in the manner so required.

We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of our audit.

Suva, Fiji

5 August, 2003


KPMG
Chartered Accountants



Pacific Islands Forum Secretariat
General fund
Income and expenditure statement
For the year ended 31 December 2002

	Note	2002 \$	2001 \$
Income			
Contributions from Member Governments	2	3,471,977	3,471,977
Interest and exchange gains		256,158	290,984
Other income	3	344,291	413,031
		<u>4,072,426</u>	<u>4,175,992</u>
Expenditure			
Executive	4.1	880,377	837,756
Political & international affairs	4.2	535,220	505,396
Corporate services	4.3	1,501,761	1,969,749
Development & economic policy	4.4	304,344	206,638
Trade & investment	4.5	399,512	350,067
Depreciation		348,344	176,684
Bad/doubtful debts		3,886	-
Foreign exchange unrealised loss		268,946	-
		<u>4,242,390</u>	<u>4,046,290</u>
(Deficit)/ surplus of income over expenditure		<u>(169,964)</u>	<u>129,702</u>

The statement is to be read in conjunction with the notes to and forming part of these financial statements.

Pacific Islands Forum Secretariat

Trust fund

Income and expenditure statement

For the year ended 31 December 2002

	Note	2002 \$	2001 \$
Income			
Funds received from donors for 2002	5	8,513,081	6,502,854
Benefits derived from property, plant and equipment		<u>459,421</u>	<u>653,168</u>
		<u>8,972,502</u>	<u>7,156,022</u>
Expenditure			
Economic Development		3,467,445	2,450,918
Political and International Affairs		1,881,982	1,408,160
Trade & Investment		2,363,976	2,483,636
Standing funds		583,810	208,015
Depreciation		<u>459,421</u>	<u>653,168</u>
		<u>8,756,634</u>	<u>7,203,897</u>
Surplus/(deficit) of income over expenditure		<u>215,868</u>	<u>(47,875)</u>

The statement is to be read in conjunction with the notes to and forming part of these financial statements.

Pacific Islands Forum Secretariat
Reserve fund
Income and expenditure statement
For the year ended 31 December 2002

	2002	2001
	\$	\$
Income		
Interest earned	<u>4,620</u>	<u>-</u>
Total income received	<u>4,620</u>	<u>-</u>
Expenditure	<u>-</u>	<u>-</u>
Surplus of income over expenditure	<u>4,620</u>	<u>-</u>

The statement is to be read in conjunction with the notes to and forming part of these financial statements.


Pacific Islands Forum Secretariat

Balance sheet

As at 31 December 2002

	Note	2002 \$	2001 \$
Current assets			
Cash at bank	6	7,071,547	8,692,304
Consumable stock	7	13,796	11,437
Debtors – member countries	8	715,279	595,788
Sundry debtors & prepayments	9	165,759	126,464
		<u>7,966,381</u>	<u>9,425,993</u>
Non-current assets			
Property, plant and equipment	10	<u>9,105,991</u>	<u>9,301,580</u>
Total assets		<u>17,072,372</u>	<u>18,727,573</u>
Current liabilities			
Trade creditors, commitments and accruals	11	1,423,601	1,634,016
Other current liabilities	12	62,177	65,358
Contributions received in advance – General fund		1,290,126	1,296,029
Contributions received in advance – Trust fund		904,262	1,822,565
		<u>3,680,166</u>	<u>4,817,968</u>
Total current liabilities		<u>3,680,166</u>	<u>4,817,968</u>
Net assets		<u>13,392,206</u>	<u>13,909,605</u>
Accumulated and reserve funds			
General fund		1,242,875	1,412,839
Trust fund		4,034,648	3,818,780
Reserve fund		236,604	231,984
Capital reserve		7,878,079	8,446,001
		<u>13,392,206</u>	<u>13,909,605</u>
Total accumulated and reserve funds		<u>13,392,206</u>	<u>13,909,605</u>

Signed in accordance with a resolution of the Secretariat.



W Noel Levi, CBE
Secretary General



Stephanie Jones
Director Corporate Services

The balance sheet is to be read in conjunction with the notes to and forming part of these financial statements.

Pacific Islands Forum Secretariat
Statement of changes in funds
For the year ended 31 December 2002

	Note	2002 \$	2001 \$
General fund			
Balance at the beginning of the year		1,412,839	1,283,137
(Deficit)/surplus of income over expenditure		<u>(169,964)</u>	<u>129,702</u>
Balance at the end of the year		<u>1,242,875</u>	<u>1,412,839</u>
Trust funds			
Balance at the beginning of the year		3,818,780	3,866,655
Surplus/(deficit) of income over expenditure		<u>215,868</u>	<u>(47,875)</u>
Balance at the end of the year		<u>4,034,648</u>	<u>3,818,780</u>
Reserve fund			
Balance at the beginning of the year		231,984	231,984
Surplus of income over expenditure		<u>4,620</u>	<u>-</u>
Balance at the end of the year		<u>236,604</u>	<u>231,984</u>

The statement is to be read in conjunction with the notes to and forming part of these financial statements.

Pacific Islands Forum Secretariat
Statement of cash flows
For the year ended 31 December 2002

	Note	2002 \$	2001 \$
Cash flows from operating activities			
Regular budget contributions		2,056,457	1,990,043
Extra budget contributions		6,690,516	5,314,110
Programme and project costs		(8,647,804)	(6,020,306)
Other operational costs		(3,864,224)	(4,012,444)
Prepaid contributions		2,194,388	3,118,594
Interest received		226,756	317,624
Rent and other income		189,444	270,284
		<u> </u>	<u> </u>
Net cash flow from operating activities		<u>(1,154,467)</u>	<u>977,905</u>
Cash flows from investing activities			
Proceeds from sale of property, plant and equipment		155,198	242,840
Payments for property, plant and equipment		<u>(621,488)</u>	<u>(285,705)</u>
		<u> </u>	<u> </u>
Net cash outflow from investing activities		<u>(466,290)</u>	<u>(42,865)</u>
Net (decrease)/increase in cash held		(1,620,757)	935,040
Cash at the beginning of the year		<u>8,692,304</u>	<u>7,757,264</u>
		<u> </u>	<u> </u>
Cash at the end of the financial year		<u>7,071,547</u>	<u>8,692,304</u>

The statement is to be read in conjunction with the notes to and forming part of these financial statements.

Pacific Islands Forum Secretariat

Notes to and forming part of the financial statements For the year ended 31 December 2002

1. Statement of significant accounting policies

Pacific Islands Forum Secretariat is domiciled in the Fiji Islands. The financial statements were authorised for issue by the Secretary General on 5 August 2003.

(a) Basis of preparation

The financial statements of the Secretariat have been drawn up in accordance with the accounting standards and disclosure requirements of the Fiji Institute of Accountants and the provision of Financial Regulation of the Secretariat. They have been prepared on the basis of historical costs and do not take into account changing money values or, except where stated, current valuations of non-current assets. The accounting policies have been consistently applied.

(b) Property, plant and equipment

Fixed assets purchased from the General Fund are capitalised at cost. When assets are retired or otherwise disposed off, the related cost and accumulated depreciation is removed from the accounts and any resultant profit or loss is taken to the General Fund Income and Expenditure Statement.

Fixed assets purchased from the Trust Fund are expensed at the time of purchase. These assets, together with donated assets, are then capitalised with the corresponding credit reflected in the capital reserve. When assets are retired or otherwise disposed off, the related values are removed from the accounts and any proceeds of sale are taken to the General Fund Income and Expenditure Statement.

All additions are at VAT inclusive prices

To ensure neutrality in the Trust Fund Income and Expenditure Statement of donations and assets previously expensed a transfer is made from the capital reserve – benefit realised from donated/trust funded assets – that exactly offsets the depreciation of those assets. A transfer is also made from the capital reserve which exactly matches the net cost of donated/trust funded assets disposed off during the period (2002: \$108,501, 2001: \$231,023). Proceeds from the sale of donated/trust funded assets credited as income in the General Fund Income and Expenditure Statement was \$145,888 (2001: \$230,025).

Depreciation is provided on a straight line basis on all tangible fixed assets other than land, at rates calculated to allocate the assets' cost or valuation less estimated residual value, over their estimated useful lives.

Pacific Islands Forum Secretariat

Notes to and forming part of the financial statements For the year ended 31 December 2002

1. Statement of significant accounting policies (cont'd)

Major depreciation periods are:

Land	99 years
Buildings	20 years
Equipment	3 – 5 years
Furniture and fittings	3 – 5 years
Motor vehicles	4 years

During 1997 a full fixed asset review was carried out and all Secretariat assets not previously included have been incorporated into the Financial Statements and Directors valuation (estimated written down values) as at 31 December 1997, with the exception of land and buildings which were valued (current market values) by independent professional valuers.

(c) Consumable stock

Quantities of inventories on hand are determined by physical count. Stock is stated at the lower of cost, determined on a first-in-first-out basis, and net realisable value. Cost includes expenditure incurred in acquiring the inventories and bringing them to their present condition and location.

(d) Foreign currencies

Transactions in foreign currencies are converted at the rate of exchange ruling at the date of transaction. At balance date foreign monetary assets are translated at closing rate, and exchange variations arising from these translations are included in the Income and Expenditure statement.

(e) Provisions

(i) *Doubtful debts*

The collectibility of debts is assessed at year end and provisions are made for any specific doubtful accounts. The assessed provision for each year is expensed and accumulated balance taken to the balance sheet.

(ii) *Employee entitlements*

Provision for employee entitlements represents the amount which the Secretariat has a present obligation to pay resulting from employees' services provided up to the balance date. Current rates of pay are used in the calculation of the provisions.

(f) Accounts payable

Financial regulation 6(b) states:

Commitments at the close of the fiscal year shall include commitments for goods supplied and services rendered during the year, for goods and services ordered but not supplied or

Pacific Islands Forum Secretariat

Notes to and forming part of the financial statements For the year ended 31 December 2002

1. Statement of significant accounting policies (cont'd)

rendered at the close of the fiscal year, and any other commitments entered into or liability incurred but not discharged, at the close of the fiscal year.

(g) Debtors

Debtors representing amounts owed by member countries are carried at the amounts due. The collectibility of debts is assessed at the balance date and provision is made for any doubtful accounts.

(h) Revenue recognition

Member contributions are recognised in the income statement on an accrual basis. Funds for programmes are recognised on an accrual basis.

(i) Income tax

The Secretariat is exempt from Income Tax.

(j) Changes in accounting policies

There have been no changes in accounting policy. All policies have been applied on bases consistent with those used in the prior year.

(k) Comparative information

Previous years figures have been regrouped, where necessary, for comparison purposes and to reflect the transfer of funds available for relocation.

Pacific Islands Forum Secretariat

Notes to and forming part of the financial statements For the year ended 31 December 2002

	2002	2001
	\$	\$
2. Contributions from member countries		
Australia	1,290,126	1,290,126
Cook Islands	35,058	35,058
Federated States of Micronesia	68,859	68,859
Fiji	77,755	77,755
Kiribati	35,058	35,058
Republic of Marshall Islands	35,058	35,058
Nauru	35,058	35,058
New Zealand	1,290,126	1,290,126
Niue	35,058	35,058
Papua New Guinea	190,468	190,468
Palau	68,859	68,859
Samoa	68,859	68,859
Solomon Islands	68,859	68,859
Tonga	68,859	68,859
Tuvalu	35,058	35,058
Vanuatu	68,859	68,859
	<u>3,471,977</u>	<u>3,471,977</u>
3. Other income		
Rent received	151,202	157,591
Gain on sale of acquired assets	18,852	6,175
Proceeds from sale of donated assets	127,036	230,025
Other income	47,201	19,240
	<u>344,291</u>	<u>413,031</u>
4 General Fund – expenditure statement		
4.1 Executive		
Salary and ancillary costs	697,782	523,704
Operational costs	59,002	27,174
Duty travel	76,874	138,961
Meetings	46,719	147,917
	<u>880,377</u>	<u>837,756</u>
4.2 Political & international affairs		
Salary & ancillary costs	347,573	359,354
Operational costs	135,138	96,871
Duty travel	52,510	49,171
	<u>535,220</u>	<u>505,396</u>

Pacific Islands Forum Secretariat

Notes to and forming part of the financial statements For the year ended 31 December 2002

	2002 \$	2001 \$
4.3 Corporate services		
Salary & ancillary costs	778,744	1,062,823
Operational costs	705,159	674,184
Duty travel	4,954	159
Special projects	-	54,797
Capital replacement	12,904	177,786
	<u>1,501,761</u>	<u>1,969,749</u>
4.4 Development & economic policy		
Salary & ancillary costs	257,784	158,393
Operational costs	13,205	9,592
Duty travel	33,355	38,653
	<u>304,344</u>	<u>206,638</u>
4.5 Trade & investment		
Salary & ancillary costs	291,749	262,633
Operational costs	88,455	24,885
Duty travel	19,308	62,549
	<u>399,512</u>	<u>350,067</u>
5. Contributions from donors		
Australia	2,598,529	2,333,225
New Zealand	1,033,569	887,100
Fiji	10,800	-
Japan	1,340,050	918,695
EU	569,592	523,771
France	139,478	20,000
UNDP/ESCAP	62,514	41,359
Canada	301,740	112,924
Great Britain	552,179	369,612
Taiwan	980,379	587,087
Germany	-	218,978
Commonwealth Secretariat	105,480	-
Republic of Marshall Islands	166,652	-
People's Republic of China	165,207	224,517
Miscellaneous	486,912	265,586
	<u>8,513,081</u>	<u>6,502,854</u>

Pacific Islands Forum Secretariat

Notes to and forming part of the financial statements For the year ended 31 December 2002

	2002 \$	2001 \$
6. Cash at Bank		
Operating accounts		
Trust account	427,934	271,348
Reserve fund	-	231,982
Technical assistance support account	71,646	143,602
Economic partnership project account	109,698	107,481
AUD operating account	228,921	480
USD operating account	395,850	10,727
PIFS scholarship fund account	39,991	-
Total operating accounts	<u>1,274,040</u>	<u>765,620</u>
Fijian dollar holdings	<u>234,859</u>	<u>1,500,000</u>
Foreign currency holdings		
Australian dollars	2,044,126	4,023,462
New Zealand dollars	1,726,575	-
United States dollars	1,790,447	2,402,222
Total foreign currency holdings	<u>5,561,148</u>	<u>6,425,684</u>
Petty cash and cash on hand	<u>1,500</u>	<u>1,000</u>
	<u>7,071,547</u>	<u>8,692,304</u>
7. Consumable Stock		
Stock	<u>13,796</u>	<u>11,437</u>
8. Debtors – member countries		
Cook Islands	35,058	-
Federated States of Micronesia	18,417	16,353
Marshall Islands	31,615	-
Nauru	91,487	104,149
Niue	35,058	35,058
Tuvalu	-	35,058
Papua New Guinea	190,288	-
Palau	69,649	45,587
Solomon Islands	174,848	137,718
Fiji	-	86,160
Vanuatu	68,859	135,705
	<u>715,279</u>	<u>595,788</u>

Pacific Islands Forum Secretariat

**Notes to and forming part of the financial statements
For the year ended 31 December 2002**

	2002 \$	2001 \$
9. Sundry debtors & prepayments		
Prepayments – salaries	12,830	6,745
Prepayments – other expenses	33,527	1,998
Prepaid franking machine	3,000	1,335
Sundry debtors	110,862	95,938
Interest receivable	5,540	20,448
	<u>165,759</u>	<u>126,464</u>

10. Property, plant and equipment

	Land and Buildings \$	Plant and equipment \$	Furniture and fittings \$	Motor Vehicle \$	Total \$
<i>Cost/Valuation</i>					
1 January 2002 - cost	66,631	917,471	116,205	115,623	1,215,930
- valuation	10,500,000	374,476	256,368	27,250	11,158,094
Acquisitions	158,987	352,159	63,989	46,353	621,488
Disposals	-	(139,038)	(6,854)	(36,460)	(182,352)
Balance at 31 December 2002	<u>10,725,618</u>	<u>1,505,068</u>	<u>429,708</u>	<u>152,766</u>	<u>12,813,160</u>
<i>Accumulated depreciation</i>					
Balance at 1 January 2002	1,885,170	747,630	312,660	126,982	3,072,444
Depreciation charge for the year	457,726	294,202	30,569	25,268	807,765
Disposals	-	(132,813)	(3,767)	(36,460)	(173,040)
Balance at 31 December 2002	<u>2,342,896</u>	<u>909,020</u>	<u>339,462</u>	<u>115,790</u>	<u>3,707,169</u>
<i>Carrying amount</i>					
At 1 January 2001	<u>8,681,461</u>	<u>544,315</u>	<u>59,913</u>	<u>15,891</u>	<u>9,301,580</u>
At 31 December 2002	<u>8,382,722</u>	<u>596,048</u>	<u>90,246</u>	<u>36,975</u>	<u>9,105,991</u>

11. Trade creditors, commitments and accruals

Trade creditors and commitments	924,669	1,216,636
Provision for employee entitlement	352,416	326,421
Other accrued expenses	146,516	90,959
	<u>1,423,601</u>	<u>1,634,016</u>

Pacific Islands Forum Secretariat

Notes to and forming part of the financial statements For the year ended 31 December 2002

	2002 \$	2001 \$
12. Other current liabilities		
Payroll deductions	54,632	59,144
Sundry	7,545	6,214
	<u>62,177</u>	<u>65,358</u>
13. Contributions received in advance		
General Fund		
New Zealand	1,290,126	1,290,126
Republic of Marshall Islands	-	5,723
Papua New Guinea	-	180
	<u>1,290,126</u>	<u>1,296,029</u>
Trust Fund		
New Zealand	904,262	1,180,062
Australia	-	47,731
Japan	-	2,296
Miscellaneous	-	592,476
	<u>904,262</u>	<u>1,822,565</u>
	<u>2,194,388</u>	<u>3,118,594</u>
13. Capital reserve		
Balance brought forward	8,446,001	9,298,046
Purchase of XB assets	-	32,146
Depreciation expense	(459,421)	(653,168)
Disposal of assets	(108,501)	(231,023)
	<u>7,878,079</u>	<u>8,446,001</u>
14. Commitments and contingent liabilities		
(a) Contingent liabilities		
FEA Bank Guarantees	<u>12,000</u>	<u>12,000</u>



Disclaimer

The additional financial data presented on pages 18 to 23 are in accordance with the books and records of the **Pacific Islands Forum Secretariat** which have been subjected to the auditing procedures applied in our statutory audit of the Secretariat for the year ended 31 December 2002. It will be appreciated that our statutory audit did not cover all details of the additional financial data. Accordingly, we do not express an opinion on this financial data and no warranty of accuracy or reliability is given.

In accordance with our firm policy, we advise that neither the firm nor any member or employee of the firm undertakes responsibility arising in any way whatsoever to any person (other than the Secretariat) in respect of this data, including any errors or omissions therein, arising through negligence or otherwise however caused.

Suva, Fiji

5 August, 2003

KPMG
Chartered Accountants

Pacific Islands Forum Secretariat

Statement of income and expenditure-trust fund

For the year ended 31 December 2002

	2002	2001
	\$	\$
Economic development		
Income		
Contributions:		
Australia	722,319	723,322
New Zealand	224,406	221,837
Japan	449,793	229,674
UNDP/ESCAP	62,514	-
EU	182,587	406,271
Canada	169,318	95,404
Great Britain	509,909	369,612
Taiwan	751,052	269,991
Miscellaneous	170,240	-
	<u>3,242,138</u>	<u>2,316,111</u>
 Expenditure		
Salary & ancillary costs	889,464	844,289
Operational costs	42,497	104,988
Duty travel	226,057	151,530
Forum economic action plan	275,842	215,747
Economic management planning	6,025	80,971
PIC/development partners meeting	786	18,965
Short term advisory services	37,310	160,327
Fellowship scheme	106,260	54,445
CSPOD programme coordination	18,331	10,439
PMC – meeting – LGL	-	3,107
CSPOD adviser evaluation	105,885	12,265
Social policy research	58,903	35,711
Technical support RAO/EDF	244,177	364,675
Small Canadian projects	-	6,401
Gender issues advice & analysis	24,433	23,310
Sector policy coordination	49,642	79,359
Forum aviation policy	268,851	72,770
Forum communication policy	110,541	8,555
Human resource development education studies	147,115	-
Scholarship Taiwan	507,000	59,912
Forum Basic Education Action	127,538	140,574
Other projects	220,788	2,578
	<u>3,467,445</u>	<u>2,450,918</u>
 (Deficit) of income over expenditure	 <u>(225,307)</u>	 <u>(134,807)</u>

Pacific Islands Forum Secretariat

Statement of income and expenditure-trust fund

For the year ended 31 December 2002

	2002	2001
	\$	\$
Political and international affairs		
Income		
Contributions:		
Australia	1,127,933	675,403
New Zealand	371,135	157,663
France	99,477	-
Japan	256,199	401,929
Republic of Marshall Islands	162,092	-
Canada	-	16,055
Miscellaneous	212,389	67,314
	<u>2,229,225</u>	<u>1,318,364</u>
 Expenditure		
Salary & ancillary costs	434,378	518,053
Operational costs	47,132	33,053
Duty travel	120,015	135,400
International issues monitoring	39,485	13,990
Member country consultation	46,439	22,010
Law enforcement assistance	168,181	110,806
Honiara declaration legal drafting	117,429	184,418
Enforcement coordination	-	32,353
Legal drafting assistance	207,422	100,963
Nuclear liability & compensation	131	27,248
UNCLOS conference of the sea	7,031	-
FIC travel & consultancy	2,640	34,462
Regional security studies	40,349	49,117
UN active involvement	29,131	2,881
Forum island country foreign services	67,026	50,382
Political issue advisor	179,139	-
Immigration border control	159,194	-
Other projects	216,860	93,024
	<u>1,881,982</u>	<u>1,408,160</u>
Surplus/(deficit) of income over expenditure	<u>347,243</u>	<u>(89,796)</u>

Pacific Islands Forum Secretariat

Statement of income and expenditure-trust fund

For the year ended 31 December 2002

	2002	2001
	\$	\$
Corporate services		
Income		
Contributions:		
Philippines	55,359	-
People's Republic of China	10,000	-
Australia	99,877	-
New Zealand	50,628	-
Japan	236,296	-
Canada	10,423	-
Miscellaneous	106,940	-
	<u>559,110</u>	<u>-</u>
Expenditure	-	-
Surplus of income over expenditure	<u>559,110</u>	<u>-</u>

Pacific Islands Forum Secretariat

Statement of income and expenditure-trust fund For the year ended 31 December 2002

	2002	2001
	\$	\$
Trade & Investment		
Income		
Contributions:		
Australia	648,400	934,500
New Zealand	387,400	507,600
Japan	397,762	172,255
UNDP	-	41,359
Canada	132,412	1,465
Fiji	10,800	-
France	40,001	-
EU	387,005	117,500
Taiwan	113,455	213,695
Germany	-	218,978
Great Britain	42,270	-
People's Republic of China	155,207	224,517
Miscellaneous	16,428	129,306
	<u>2,331,140</u>	<u>2,561,175</u>
 Expenditure		
Salary & ancillary costs	700,675	601,539
Operational costs	52,383	10,442
Duty travel	77,637	65,254
Trade policy advice and support	38,835	55,059
FIC policy/technical assistance	-	29,724
Trade database & data collection and analysis	32,947	40,829
APEC active engagement	52,631	41,778
World Trade Organisation active engagement	155,917	74,975
Free trade option study	1,515	228,109
Trade facilitation project	6,687	299,986
Trade Ministers meeting	1,001	181,602
Advisory services/training implementation	11,477	37,946
Trade form news letter	13,805	15,309
SME policy development	58,374	22,425
Investment facilitation/promotion project	73,449	72,745
Investment policy support	17,193	110,288
Future extension & deepening	109,065	-
Petroleum advisory services	59,427	53,472
Marine ornamental	41,035	105,470
Sub regional workshop food processing & product handling capacity	83,060	55,997
Trade exhibition French Territories	-	98,279
FIC marketing support fund	93,282	63,801
Niche product development fund	28,500	-
Balance c/f	<u>1,708,895</u>	<u>2,265,029</u>

Pacific Islands Forum Secretariat

Statement of income and expenditure –trust fund For the year ended 31 December 2002

	2002	2001
	\$	\$
Trade & Investment (contd.)		
Balance b/f	1,708,895	2,265,029
Pacific Island Centre	81,899	33,214
ACP-EU economic partnership	64,626	81,127
Global funding by EU	413,039	-
Intellectual property rights	41,566	46
Other projects	53,951	104,220
	<u>2,363,976</u>	<u>2,483,636</u>
Surplus/ (deficit) of income over expenditure	<u>(32,836)</u>	<u>77,540</u>

Pacific Islands Forum Secretariat

Statement of income and expenditure-trust fund For the year ended 31 December 2002

	2002	2001
	\$	\$
Standing Funds		
Income		
Contribution:		
Japan	-	114,837
Taiwan	100,000	103,401
Miscellaneous	51,468	88,965
	<u>151,468</u>	<u>307,203</u>
SIS development fund	231,550	180,699
SIS training fund –PNG	-	7,291
Regional disaster relief fund	60,030	20,025
Japan partnership project	292,230	
	<u>583,810</u>	<u>208,015</u>
Surplus/(deficit) of income over expenditure	<u>(432,342)</u>	<u>99,188</u>